



## Minutes of the meeting on the 11th July 2019

### Present:

Clr Arwel Roberts (Mayor in the Chair)  
Clr Gareth Smith (Deputy Mayor)  
Clr Gareth Rowlands  
Clr Mike Elgin (late arrival)  
Clr Reg Davies  
Clr Syd Gaskin  
Clr Ann Davies  
Clr Mike Kermode  
Clr Andrew Smith  
Town Clerk  
Clerical Assistant/Minute Clerk

### 1. Apologies

None received

Eleven members of public were present including Reverend Brian Jones, Mayor's Chaplin, and Ruth Williams, Menter Iaith Sir Ddinbych.

### 2. Reverend Brian Jones

Clr Arwel Roberts introduced the Rev Brian Jones to the meeting as the Mayor's Chaplin. Rev Jones thanked all present for the warm welcome and the invitation to act as the Mayor's Chaplin, which he has previously fulfilled 7 times. Rev Jones lives in Prestatyn and is responsible for 7 Presbyterian chapels in the area. Rev Jones once served as Chaplin to Clr Ann Davies when she was Chair of DCC. He then gave a short resume of his career in the Presbyterian ministry and his role as President of Prestatyn Rotary club.

Clr Ann Davies commented that Rhuddlan Town Council were lucky to have Rev Jones as Chaplin as he is a great community focused person and goes out of his way to support house bound people. When she was Chair of DCC Rev Jones never missed a meeting.

### 3. Ruth Williams Menter Iaith Sir Ddinbych

Ruth thanked the Town Council for the invitation to address the meeting and began by explaining what type of organisation Menter Iaith is and how it is funded. The aim is to promote the use of the language, not teach it. In Rhuddlan 20% of residents speak Welsh according to the last Census and Ruth's team has assisted with several events in Rhuddlan such as the Gwyl Dewi Sant Window Dressing Competition. A copy of the Annual Report was

distributed along with a bilingual report on the socio-economic profile, and linguistic profile, of Rhuddlan Town and featuring snapshots of how Menter Iaith has got involved in Rhuddlan.

Questions from those present included Cllr Gareth Smith enquiring about Menter Iaith being part of a wider organisation and Cllr Elgin seeking information about Welsh Classes were ably answered by Ruth. The presentation finished with an explanation of Menter Iaith's latest project which is an App named Tro which follows the Clwydian Range AOB.

The Mayor, Cllr Arwel Roberts thanked both speakers.

Cllr Arwel Roberts wished to make members aware of a Denbighshire CC note, given to County Councillors, explaining the Principles of Conduct expected of elected members in general.

Cllr Arwel Roberts wished to make members aware of a forthcoming event by Cor y Porthmyn on September 6<sup>th</sup> raising funds for Eisteddfod Yr Urdd, and CLIC Sargent.

#### **Declaration of Interest.**

Cllr Gareth Rowlands raised a Point of Order noting that there was no Declaration of Interest item on the agenda.

Cllr Ann Davies reminded Members that no declarations have to be made at the beginning of the meeting but must be made before the particular item is discussed.

Cllr Gareth Rowlands – Rhuddlan Allotment Society – item 7e – Allotments Society.

Cllr Ann Davies – item 11 - sits on DCC Planning Committee.

Cllr Reg Davies – item 13a – Rhuddlan History Society

Cllrs Gareth Rowlands, Reg Davies, and Arwel Roberts – item 8 – Admiral's Field Access Lane

#### **4. Urgent Matters 24 hours in advance**

a. Cllr Arwel Roberts had received comment on why the Council's Honours Board & Aelwyn Morgan Award Board had not followed the gold lettering of past years. The Town Clerk reported that firstly the gold lettering is gold leaf and therefore expensive. Secondly, it is difficult to find any sign writer who can provide the gold leaf. What has been used of late is in fact vinyl. Paul Smith, Clerical Assistant/Minute Clerk advised that PR Signs of Denbigh might be able to help.

b. Cllr Syd Gaskin reported that the Fresh Air Gym evening sessions were not as well attended as the morning sessions and wondered if the evening session can be changed to another daytime session. A Tuesday or Friday morning was the best option for the instructor. **Cllr Gaskin so proposed, Cllr Mike Elgin seconded, and all voted in favour.**

c. Cllr Gareth Rowlands acknowledged the success of the Fresh Air Gym sessions and proposed that the town council investigate the erection of a fence around the equipment to keep dogs away from the area, Cllr Syd Gaskin seconded **and it was resolved.**

d. Cllr Gareth Smith had been asked if an extra tier of wooden sleepers for the corner of the car park by the library could be installed. Cllr Mike Kermode stated that there should be money within the Blodeuo budget to cover this. Cllr Gareth Smith proposed and Cllr Kermode seconded that this be done. **All voted in favour.**

## 5. Police matters

PCSO Phil Roberts was unable to be present but had sent this report: -

*Incident report from the 13/6/19 till 6/7/19 for Rhuddlan*

- *2 reports of burglaries, enquiries still on going. Crime leaflets of home security passed on at the 2 different locations to local residents.*
- *2 thefts of bicycles – both recovered. Advice passed on to secure bikes to prevent thefts*
- *2 thefts from motor vehicles. The vehicles were not secure. Vehicle Crime prevention leaflets passed on to local residents at the location.*
- *1 theft of a house key from safety box. A line of enquiries conducted – negative results. Crime prevention passed on.*

Cllr Ann Davies wanted to know where the burglaries had taken place but the report had not provided this information. Cllr Davies also wanted to enquire as to what type of safety box it was on the last item on the report.

**It was resolved that the Town Clerk should ask PCSO Roberts**

Cllr Syd Gaskin had found a bike in his garden and had called 101. He followed the instructions from the call centre and received a prompt response resulting in the bike being recovered. He wished to commend the people involved for their quick action.

## 6. Minutes

Cllr Ann Davies wished to clarify issues surrounding item 4b in the minutes which relates to planning application 44/2019/0341 Princes Park, Rhuddlan. The Town Clerk again explained what had happened to the Members and apologised for anything she may have inadvertently done that was wrong in dealing with the matter.

Cllr Gareth Rowlands explained some inaccuracies within the wording of item 7f (Request for more Dog Bins). This related to dog waste bins, and litter bins, not waste bins.

Cllr Mike Kermode had some concerns over the accuracy of item 14b which was in Part 2 and as such would wait till Part 2 this evening to comment.

## Matters Arising

- a. **Park & Display refund scheme** - Cllr Arwel Roberts had spoken to officers of DCC which proved successful in principle. The next process is to examine the detail of the scheme and how it would operate.
- b. **Cyclist on Pavement** - Cllr Andrew Smith has recently noticed that there is no continuity on what, or where, cyclists can cycle safely. In some areas they must use the road and in others they share the pavement with pedestrians. At times they have the use of a cycle lane and sometimes have no option but to dismount.
- c. **High Street Cleansing** – The Town Clerk reported that no contractors had yet responded. It could prove difficult to find a suitable contractor at an affordable price.

- d. **Rhuddlan Surgery** – BCUHB have been invited to attend the Council meeting either in September or October but no response has yet been received.
- e. **Admiral's Field benches** – the contractor has not yet attended to the benches as he is very busy. Cllr Gareth Rowlands commented that his proposal to investigate a fence around part of the Admiral's Field may remove some of the benches anyway.
- f. **Memorial Bench outside Odyn** – the Town Clerk reported that the work has been instructed, Rhuddlan Town Council will maintain it, and all is progressing well.
- g. **No Fly Signing** – the signs have been received and will be placed in situ on Monday 15<sup>th</sup> July.
- h. **Annwyl Homes at Tirionfa** – the Town Clerk had received a reply from the Director of Construction reference the road & sewer contractors being from over the border and not local.  
*"They do have men from Wales but it does depend on the work they are currently working on. However, I can confirm that about 90% of the sub-contractors who will be working on our site will be from Wales."*
- i. **CCTV Partnership** – The Town Clerk had received an e-mail response to her enquiry.  
*"Sincere apologies for any delays in getting cameras fully up and running. The Board commissioned an audit and I'm due to report back on 15<sup>th</sup> July on the state of play and some recommendations. That report hasn't been finalised yet and after it has been considered by the Board, I'll be in a better position to give an update on time lines. Whilst two cameras are of concern, I should clarify that the issue is one that occurs intermittently and the fault had been identified."*
- j. **Gifts / Hospitality Received** – The Town clerk had recorded the Rhuddfest tickets on the DCC Gifts and Hospitality Register.
- k. **Ysgol y Castell** – members agreed that the school council be invited to the Council's November meeting.
- l. **The Deputy Mayor's chain** has been ordered and will be delivered sometime in September.
- m. **Aldi signs** – been removed
- n. **Shelter Cymru** – further clarification is required from Shelter Cymru. Once this is received, then the Town Clerk can arrange a cheque of £200 to be sent as a financial contribution from the Town Council.

## 7. Correspondence from:

### 7a. The Mayor.

Cllr Arwel Roberts presented his report of events attended

*June 5th Dementia Aware Denbighshire Breakfast Meeting in Ruthin*

*16th Special Dementia Service at St Mary's Church*

*21st Cor Meibion Trelawnyd Concert in Ebeneser Chapel*

*23rd Penmaenmawr Town Council Civic Sunday*

*29th Strawberry Tea, Urdd Appeal in Rhuddlan*

*30th Signing of WW1 Peace Treaty, Rhuddlan Methodist Chapel*

*30th Rhuddlan Allotment Society BBQ*

*July 6<sup>th</sup> Castell Beat*

*7<sup>th</sup> Denbigh Town Council Mayors Civic Sunday*  
*7<sup>th</sup> Abergele Town Council Mayors Civic Sunday*  
*11th Pengwern College Memorial Football Tournament*

Cllr Roberts commented that Pengwern College Memorial Football Tournament proved a great success and an important connection between our town and the college. Long may it continue to be so.

Cllr Roberts was asked only two days ago, to support the Great British Street of the Year as Rhuddlan Mayor by local businesses. Due to the late enquiry he had to act without the Members approval and complete the application form for Rhuddlan High Street which he believes is going from strength to strength. We have entered the Rising Star High Street category.

**The report was accepted**

**7b. The Deputy Mayor.**

Cllr Gareth Smith presented his report

*15th June 2019 Grand Charity Dinner with Guest Speaker Jonathan Aitken.*

*Unfortunately, tickets had sold out for this, so I was unable to attend. However, I understand it was a successful event with money raised towards St. Kentigern Hospice. I feel in lieu of our absence; we should give a donation to express our apologies for not accepting their invitation in time and as a gesture of good will.*

*20th June 2019 Talking points meeting.*

*I met with Jason Haycocks to get a better understanding of the work he does as the Talking Points and Social Prescribing Coordinator for Denbighshire County Council. v Talking Points meet in Rhuddlan Library 2pm - 4:30pm EVERY Thursday. They are a very important service for those who need assistance with whatever life throws at them. I made it clear to Jason that he is welcome to approach the town council should he require our co-operation, particularly when the single point of access that is Talking Points benefits the people of Rhuddlan. If anyone would like more information, please contact me.*

*22nd June 2019 Riverside Clean-up.*

*This was a brilliant day! Surprising how much rubbish ends up on the river embankment and around parts of Rhuddlan! Thank you to the Community Centre for providing refreshments for all the hardworking volunteers and huge thanks to Gareth Jones from Keep Wales Tidy for providing the equipment and helping with transporting the rubbish bags to the collection point. There was a great sense of community spirit and working as a team as we commit to the long-term effort that is required to help keep Rhuddlan tidy. We could not do it without the generosity of so many people in giving up their time to help. I look forward to the next one.*

*6th July 2019 Castell Beat Music Festival.*

*Unfortunately, I was unable to attend in the end despite purchasing a ticket! I understand the event was a success and it was relieving to see the weather brightened up in time!*

*In other news....*

*Pleased to learn of news on 4th July by Welsh Government on setting up an expert group to explore ways of clamping down more widely on illegal parking, as well as pavement parking, across Wales.*

*I would just like to use this opportunity to point out some upcoming events: 1. Rhuddlan History Society Talk - Saturday 24th August Community Centre 2pm - £2 entrance including light refreshments - talk on Old Rhuddlan! 2. Open day at the allotments – Saturday 17th August. 3. Rhuddlan Community Group are entering the 'It's Your Neighbourhood' award and I wish them every success with their entry. I ask all councillors to keep an eye open and be sure to pick any litter up etc as I am sure most of us do anyway.*

Cllr Gareth Smith commented that as the Guardians Grand Charity dinner tickets had all been sold, the Council should make a donation equal to the cost of a ticket which was £65. Cllr Gareth Rowlands agreed but added an amendment that the donation should be given to St Kentigern Hospice. Cllr Gareth Smith proposed and Cllr Gareth Rowlands seconded that £65 be donated to the hospice from the Civic Fund. Cllr Ann Davies abstained as she is a Trustee of St Kentigern Hospice. **Resolved.**

**The report was accepted**

### **7c. The Town Clerk.**

*June 3<sup>rd</sup> Fresh Air Gym Session*

*6<sup>th</sup> Meet with Auditor in DCC, Denbigh*

*11<sup>th</sup> Cup cake day to raise money for Alzheimers in Library – 38 attended & £140 raised.*

*13<sup>th</sup> Town Council Meeting*

*25<sup>th</sup> Meet with Auditor in DCC, Denbigh*

*25<sup>th</sup> AGM Dementia Steering Group*

**The report was accepted.**

The Town Clerk informed the Members: -

That all the defibrillators were all in working recording and thanked Cllr Syd Gaskin for his assistance in this matter. Cllr Mike Kermode asked when the next defibrillators training is. Sian answered it was on October 22<sup>nd</sup> at 7pm.

There is to be an Open Meeting with the Police Crime Commissioner on October 2<sup>nd</sup> which will be limited to 55 people.

Rhuddlan Civic Sunday is on April 5<sup>th</sup> 2020

**Cllr Andrew Smith asked that these dates be circulated by e-mail.**

#### **7d. DCC – Local Development Plan 2018-33**

Cllr Arwel Roberts circulated for information a plan showing the areas in Rhuddlan that were under consideration within the LDP, noting that one has already been developed. The consultation exercise dates include 17<sup>th</sup> July in Llangollen, 22<sup>nd</sup> July in Rhyl, and 23<sup>rd</sup> July in Ruthin all between the hours of 2pm-7pm. Public views should be made known by the end of August 2019.

This is not for discussion tonight but County Councillors Arwel Roberts & Ann Davies have had permission to discuss the LDP at a Rhuddlan Town Council Meeting on September 12<sup>th</sup> as long as any comments are received by the next day. There was a proposal to hold a special meeting to discuss the LDP and this was seconded by Cllr Andrew Smith. **It was resolved to hold a special meeting of the Town Council on September 5<sup>th</sup> at 6pm.**

Cllr Kermode wondered whether we should invite an officer of the Council but Cllr Arwel Roberts said no but members of the public could attend.

**7e. Allotments Society** – A letter had been received asking permission to erect gazebo's on Admiral's Field for the occasion of their Open Day.

Cllr Gareth Rowlands declared an interest as a member of the Society.

**Resolved to give permission.**

#### **7f. Denbighshire Citizens Advice**

Correspondence had been received informing the Council of their school uniform recycling project which they want to extend to Rhuddlan and asking for a donation. They have been asked to complete a grant application form but nothing has yet been received. Cllr Mike Kermode noted that many schools have now returned to having school uniforms and they are expensive to purchase. He proposed that the Council support a donation in principle but decide on the amount donated when the actual application arrives. Cllr Reg Davies seconded the proposal and the **Members so resolved.**

#### **7g. Theatr Bara Caws**

A flyer has been placed on the agenda for Members information of Bara caws next production to be held in Llanrwst on August 5-9 2019.

#### **7h. J Carrier – Clwyd Girls Football League**

Cllr Gareth Rowland said that he may know of someone who may have been involved - Davies. Cllr Gareth Rowlands to make contact.

#### **8. Admiral's Field Access Lane**

Cllrs Arwel Roberts, Gareth Rowlands and Reg Davies declared an interest in this item and left the Chamber. The Deputy Mayor Cllr Gareth Smith takes the Chair for the discussion.

The Town Clerk had tabled a report which seeks to clarify advice from the John Owens solicitor on the subject of who is responsible for the maintenance and access rights of the various access lanes to Admiral's Field and the granting of a lease to Dragons FC. The solicitor seeks more details of adjacent property deeds & land registry.

The report also mentions a complaint from a resident on Rhyl Road on the state of the lane. The report recommends inviting the Council solicitor to the next meeting.

Cllr Mike Kermode noted that someone unknown has placed concrete in the potholes and so the urgency has now gone on this issue. Adding he thought the legal advice to be good and proposing that the solicitor be invited to the September meeting along with representatives of the Dragons FC under Part 2.

Cllr Mike Elgin thought that the advice given by the solicitor was good.

Cllr Andrew Smith seconded the proposal by Cllr Mike Kermode to invite the solicitor and Dragons FC to the September meeting. **Resolved**

Cllr Ann Davies **asked that the Town Clerk send the solicitor some up to date photos of the area and request him to attend a site visit** to ensure he is familiar with the topography, signs, and issues.

The Deputy Mayor then vacated the Chair and Cllrs Roberts, Davies, and Rowlands were readmitted into the Chamber. Cllr Gareth Smith informed them of the decision taken.

## **9. County Council Members Report**

### **Cllr Ann Davies**

#### **a. Rhuddlan Bridge.**

*Concerns have been raised regarding large vehicles travelling over Rhuddlan bridge during road works in Marsh road. Access to Aldi and other businesses will be over the by pass through the town and over the bridge.*

*Officers reply as follows-*

*The weight limit that is in place now is actually designed to stop lorries entering the town on environmental grounds rather than because the bridge is weak. Any concerns regarding the integrity of the bridge were addressed when it was brought down to one lane and therefore sending vehicles this way is not an issue.*

*Having carefully considered the best way to manage the traffic flow at Marsh Road while we do the work we feel the only viable option is to put these temporary arrangements in place - especially as we feel they will not be detrimental in the short term.*

#### **b. Wild Flower Meadow at Maes Bedwen**

*Back in 2017 DCC worked to create a wild flower area at the end of Maes Bedwen to cover the earth bund which was installed to help tackle noise from the by-pass.*

*Countryside services killed off the weeds and sowed a wildflower mix of species native to the county. The area looks stunning, four species of butterfly as well as numerous bumble bee species have been recorded on the flowers. It shows that with correct planning we can produce beautiful biodiverse areas for residents and wildlife to enjoy.*

**The report was accepted**

#### **Cllr Arwel Roberts**

- a. Cllr Ann and myself had a meeting with Highways officer because residents are concerned that the new traffic lights are causing tailbacks at the busy roundabout which allows traffic to enter Rhuddlan from Llanelwy, Abergele and Rhyl. The actions are, the site will be monitored and the big Aldi sign will be removed.*
- b. Orally I have been informed by a Highways officer that the barrier in front of the New Inn will be built soon.*
- c. Road between Rhuddlan and Rhuallt B5429 the highways section will carry out a speed survey on the road and they will inform me of the result when finished.*
- d. Two residents have contacted me regarding parking in Castle Street. For many years they have been allowed to park in front of the flats near the street. It seems that residents within the flats, though they may not have vehicles themselves aren't happy. This issue hasn't been resolved to my knowledge.*
- e. Cemetery, a disabled lady, 87 years old was requesting access to the cemetery through the farm gate which is only used by undertakers and council workers. Officers were not agreeable to this and have offered the lady a compromise. The gate will be opened on Friday mornings once a month for an hour for her.*
- f. You may recall that in the last town council meeting we commended and supported businesses ideas to allow a tear-off portion within the name of a business on the parking ticket within the Parliament Car Park which allows the customer to have a discount in a local business. The officer in charge of the car park is very supportive but the devil is in the details.*
- g. Car park in front of the library hasn't been forgotten by the officer and I propose that the Town Council contact the County regarding this.*
- h. As the disabilities champion I had a request to accompany vulnerable people and their carers to visit businesses in town. Such people feel scared or at risk while they are out and need support right away. The scheme called Safe Place - Lle Diogel. Businesses within Denbighshire towns are invited to help people who are vulnerable and are at risk. The few businesses we visited were very supportive and are willing to join the scheme. Please visit [www.safeplaces.org](http://www.safeplaces.org) for more details.*

- i. *It was a pleasure to discuss the cleaning of the High Street with the deputy mayor and the Clerk one early morning and to congratulate Cllr Smith who was receiving a degree that day.*
- j. *Also, a meeting with the clerk regarding the placing of the special bench in front of the Odyn.*
- k. *Many thanks to the clerk for finding out who owns two big trees in the Knights section. She will explain in the meeting.*

### **The report was accepted**

The Town Clerk had discovered correspondence from the Rowley Conwy family in 2014 which agrees the land on which the Knights statues are situated being used by the Town Council and the conditions of use of the land. There is no cost associated with the use of the land by the Town Council but it must be added to the Council's asset register and insured by the Council. **Resolved**

The Town Clerk added that Admiral's Field and Vicarage Lane should also be added to the Council's asset register. **Resolved**

## **10. Budget/Finance matters**

a. A list of payments due was tabled by the Town Clerk who added information verbally on a cheque that was sent out but had not arrived at the payee's address. The Town Clerk therefore cancelled the cheque and this had incurred a £10 charge. There was also a cheque being sent to Cllr Gareth Rowlands who had set up the WordPress software and was still receiving the invoices on behalf of the Town Council. This has now been amended to come to the Town Clerk in the future.

b. The Internal Audit report was before the Members for their information. It concluded that many financial items were in place but made one recommendation. The Council should agree a bullet point A4 sheet explaining the Town Clerk financial tasks that are carried out. This would ensure key tasks can be performed should the Town Clerk be unavailable.

Cllr Mike Kermode gave his thanks to the Town Clerk for her sterling work on the financial audit noting that the Town Council's financial issues are now being undertaken in a much better way than previously. Cllr Kermode proposed acceptance of the Auditors report which was seconded by Cllr Gareth Rowlands. **Resolved**

## **11. Planning Applications for comment:**

### **a. 44/2019/0477 Rose Cottage, Church Street, Rhuddlan**

Cllr Mike Kermode abstained from commenting.

Members had no comments to make.

## 12. Community Matters

a. Cllr Mike Elgin spoke of difficulty in crossing Rhyl Road from the park entrance and wondered if it would be possible to ask DCC for a pedestrian crossing at that point.

Cllr Andrew Smith enquired as to whether a pedestrian island in the middle of the road would enable an easier crossing. Members agreed that it would not, and furthermore there was no room for one as the road narrows to provide on street parking.

**Members resolved that the Town Council write to DCC asking for a pedestrian crossing in that area.**

b. Cllr Gareth Smith had noticed a need for a dropped kerb to assist disabled residents in crossing the High Street and Vicarage Lane. Cllr Arwel Roberts noted the need for one outside the Community Centre too. **Resolved to write to DCC asking for dropped kerbs in these three areas.**

c. The Town Clerk had received a copy of the Boundary Commissions Report for Wales which will be available to view.

## 14. Part 2 Exclusion of Press & Public

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press & public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### a. Request for Financial Assistance

**Rhuddlan Local History Society** – Cllr Reg Davies and Arwel Roberts both declared an interest and left the Chamber.

The Deputy Mayor Gareth Smith took the Chair. Application is for £168 towards the cost of boosting their information on Facebook as to increase membership and public donations.

It was noticed that the application included the fact that the society had a healthy bank balance and had made 8 donations to other local groups.

**The application was refused**

Cllrs Reg Davies and Arwel Roberts returned to the Chamber and Cllr Gareth Smith vacated the Chair

**Rhuddlan Nature Reserve** – Cllr Arwel Roberts and Cllr Ann Davies declared an interest and left the Chamber.

The Deputy Mayor Cllr Gareth Smith took the Chair again. Application for a £200 grant for the services of a Wildlife Trust Wales officer. He will lead a wild life adventure for pupils from Ysgol y Castell.

Cllr Gareth Rowlands proposed the Town Council support the application. Cllr Mike Kermode seconded it but added that it must be made clear that Rhuddlan Town Council sponsored the wildlife adventure.

**Resolved to grant £200.**

Cllr Gareth Smith vacated the Chair and Cllrs Arwel Roberts and Ann Davies returned to the Chamber.

**Ysgol y Castell** – Declaration of interest were made by Cllrs Andrew Smith and Cllr Arwel Roberts who are both members of the School Governors, and Cllr Mike Elgin who is the Rhuddlan Town Council representative on the school Governors.

The application was for some sports equipment that was not within the storage shed of sports equipment. Namely 2 x temporary goalposts and 48 footballs having a total value of £348. The application stated that the school children were actively fundraising towards this amount.

Cllr Mike Kermode believed that as these items were missing from the sports equipment storage shed given to the school, we should approve the grant.

Cllr Gareth Rowlands wished to add that Town Council should grant the amount of the goals and allow the schools own fund raising to meet the cost of the footballs. The goalposts amount being £300. **Resolved.**

Cllrs Andrew Smith and Arwel Roberts abstained from the vote but Cllr Mike Elgin was permitted to vote as he is a school governor by means of representing the town council.

- b. Multi Use Facilities** – Cllr Mike Kermode wished that the minutes of 8<sup>th</sup> June reflected the fact that these facilities are to be for multi-use on Admiral's Field and not exclusively for Dragons FC. It was also imperative to understand that under Part 2 there is to be balance between confidentiality and openness to the public.

Cllr Gareth Rowlands echoed the sensitivity of information. What we are discussing is not secret but commercially sensitive.

The Town Clerk reported on the meeting held on Monday 8<sup>th</sup> July with Dragons FC on this item at which the Council resolved to have a site meeting with the estate agent on a site being offered for sale, get a valuation of that site, and instruct a solicitor to begin searches.

Cllr Gareth Rowlands repeated the need for a valuation and discussed the possibility of grants that would be open to the Town Council themselves e.g. CFAP from the Welsh Government, and Prudential Borrowing.

The Town Clerk had organised a site meeting to view the site on offer for Monday 15<sup>th</sup> July at 5:30pm and all members were invited to attend. Cllrs Gareth Smith, Andrew Smith, and Mike Kermode all gave their apologies for that meeting.

The Clerical Assistant/Minute Clerk had provided some advice to Cllr Arwel Roberts as Mayor on the issues of community changing room portacabins, solar powered portacabins, and non-domestic rates relief for public toilets recently launched by the Westminster government.

It was resolved that as the solicitor is to be invited to the next Town Council meeting that questions on exactly what the Town Council can or can't do can be raised at that time.

- c. **Town Council Vacancy** – The Town Clerk reported that 4 applications for the vacancy had now been received. Cllr Gareth Rowlands wished to propose that all four are invited to attend and interview process. There then followed a discussion on how this was done previously and if shortlisting might be useful in this scenario. Cllr Mike Kermode informed members that shortlisting was difficult bearing in mind the information that had been received.

**It was resolved to invite each candidate to an interview slot of 20 minutes each, in alphabetical order, using a pre-set list of questions on Monday 29<sup>th</sup> July starting at 6pm for Members and the first candidate arriving at 6:15pm.**

- d. **Aelwyn Morgan Award** – The Town Clerk had received 3 nominations for the award. They were Cllr Arwel Roberts, Alan Chadwick, and Jill & Roy Price. Cllr Andrew Smith reminded the meeting that serving Cllrs cannot be considered for the award and so Cllr Arwel Roberts was removed from the list of nominees.

There then followed a secret ballot and the award will be presented to Gill & Roy Price.

**13. Date of Next Meeting – September 12<sup>th</sup> 2019**

Signed..... Cllr Arwel Roberts (Mayor)

Date.....