

## **Rhuddlan Town Council – Minutes of meeting on 8<sup>th</sup> March, 2018**

### **PRESENT**

Cllrs: Andy Smith (Mayor in the Chair), Jackie Burnham, Mike Elgin, Reg Davies, Heather Ellis, Syd Gaskin, Mike Kermode, Arwel Roberts, Gareth Rowlands and Gareth Smith.

One member of the public was present.

### **1. APOLOGIES**

Cllr. Ann Davies

### **2. DECLARATION OF INTEREST**

Cllr Mike Kermode – Grwp Gwledd – Rhuddlan – Fest Group

Cllr Jackie Burnham – Grwp Gwledd – Rhuddlan – Fest Group

Cllr Arwel Roberts – Grwp Gwledd – Rhuddlan – Fest Group

Cllr Andy Smith (Mayor) – Grwp Gwledd – Rhuddlan – Fest Group

The Town Council need to restate Declarations of Interest at the next Annual General Meeting in May. The Standing Orders need to be updated to state that this is to be done on an annual basis.

### **3. POLICE MATTERS**

PCSO Amy Bennett and PCSO Richard Williams attended the meeting.

#### **Police Report Incidents 11/02/18 – 24/02/18**

11/02/18	Criminal damage to fence panel – Offender identified and community resolution process utilised (Apology and compensation)
15/02/18	Assault Bryn Y Wal – No complaint from victim
03/03/18	Burglary other than dwelling - Coed Park Units – Nothing taken

One member was aware that a house had been broken into in Hylas Lane. The Police were aware of this and there are no suspects so far.

There is a problem in Rhuddlan High Street with people cycling on pavements. PCSO Rebecca Evans is looking into this issue.

There is a problem with people speeding into Coop with no consideration for pedestrians who have right of way.

There is a problem with traffic on Hylas Lane with people taking/collecting their children from school. Police say that this issue outside every school but that they will ask PCSO Rebecca Evans for presence in that area.

Cllr Gareth Rowlands had recently met the Chief Inspector, Andrew Williams in a CCTV Partnership meeting and he is willing to come to a Rhuddlan Town Council meeting.

#### **4. MINUTES**

The minutes of 8<sup>th</sup> of February 2018 were approved.

##### **Matters Arising**

###### **a. Castle lights**

Three quotes were submitted to install lighting for the Castle. **It was resolved** to go for the quote provided by Fred Weston Electric for £5200 + VAT. However, the Town Clerk to check two things before proceeding (i) How much extra will the cost be to install vandal protection cover. (ii) Will CADW be covering the cost of electricity to light the Castle.

###### **b. Defibrillators**

Rhuddlan Town Council is considering installing two extra defibrillators in kiosks in Rhuddlan, one in Clwyd Avenue and one in Princes Park in Dyserth Avenue. **It was resolved** that the Town Clerk write to B.T. to ask permission if they are willing for the kiosks to be used as a location for defibrillators. Tomos Hughes from Achub Calon y Dyffryn has offered to help with a British Heart Foundation grant.

Cllr Syd Gaskin has kindly volunteered to carry out monthly checks on the two new defibrillators, one outside the Police station and one outside the New Inn.

Another training course on how to use the defibrillators has been organised for September 10<sup>th</sup>

###### **c. Bus Stop**

The Town Clerk to remind Denbighshire County Council about cladding on the bus stop.

###### **d. Lunch club**

This was very well attended. All members to promote this excellent initiative in the community.

**e. Bins**

Denbighshire County Council have advised emptying the bins a minimum of twice a week. The cost of emptying a bin including disposal would be £10.50 per week (£546 per annum). Members were not happy about paying for this service as Rhuddlan Town Council have already made a commitment to pay for the bins which helps Denbighshire County Council with their issues (litter and dog fouling). Cllr Arwel Roberts to contact Michel Bennion, Street Scene Manager to challenge this.

**f. Slipway**

A reply has been received from the County Council Harbour Master with regards to the request to leaving the slipway gate open for the Sea Scouts to have access to the riverside. The Harbour Master stated that the use of the river would have to be approved by Crown Estates and Natural Resources Wales. **It was resolved** that the Town Clerk follow up with Natural Resources Officer.

**g. Crazy paving – Hendre Close**

Concerns had been raised about safety aspects of the crazy paving. This land does not belong to the Town Council and Denbighshire County Council have confirmed that it is not their land.

**h. Litter on A525** – Denbighshire County Council have confirmed that they clear this road twice annually.

**i. KFC**

The Mayor has spoken to management on the problem of litter outside KFC but would like this done on a more formal basis. **It was resolved** that the Town Clerk to write to Chief Executive which can be done through their website

**j. Banners**

The fence near Marsh Lane is full of banners which gives a negative impression of Rhuddlan. Cllr Gareth Rowlands has a contact that he can follow up to see if these signs can be removed.

**k. Plastic Free Rhuddlan**

A press release on the above has gone to the Daily Post, Rhyl Journal and Rhuddlan Magazine. Business support is needed for this initiative to develop.

**l. Commuted Sums**

Rhuddlan Town Council have been awarded £9,866 towards the Fresh Air Gym. The Town Clerk stated that the first payment of £9,151.20 is required for this work to go ahead. Fresh Air Fitness have asked for local contacts details for installation Day. Cllrs: Gareth Rowlands, Arwel Roberts and Mike Kermode put their names forward.

**m. C.C.T.V.**

It was decided in the last meeting to invite Emlyn Jones and a representative from North Wales Police to a future Town Council meeting. As Cllrs Gareth Rowlands and Syd Gaskin were attending a meeting on the 7<sup>th</sup> of March it was decided to delay the invite.

Cllr Gareth Rowlands who is a member of the C.C.T.V. Partnership was sent a draft agreement from Cheshire West and Chester. The Legal Department of Denbighshire County Council want this agreement signed. The financial commitment from Rhuddlan Town Council will be £3,500 and this will rise in line with Retail Price Index during the three-year contract. **It was resolved** to go ahead and sign the final agreement. If unforeseen circumstances happen which will have implications for Rhuddlan, then this matter needs to come back to Rhuddlan Town Council.

**n. Local Government Reorganisation.**

A report was submitted by Cllr Mike Kermode who had attended a stakeholder engagement event on the 7<sup>th</sup> of March with regards to future structures and responsibilities of local government at Town and Community Council level. **It was resolved** to accept the report and Cllr Mike Kermode was thanked for attending the event and for the report.

**o. Dog Fouling – Ysgol y Castell**

This matter has now been transferred to Denbighshire County Council.

**p. Tourist Direction Signs for the Vale of Clwyd**

A letter stating Rhuddlan Town Council's support and financial commitment for the above project has been sent to Ann Jones AM.

**q. Admirals Playing Field**

The Mayor and the Town Clerk met with Chairman of Dragons Football with regards to the pitch not being used for the foreseeable future because of water logging issues. The Mayor has written to Ysgol y Castell to ask if the school fields can be used but no reply has been received to date. **It was resolved** that the Town Clerk to make enquires about paying a suitable contractor to spike the pitch, carry out a professional assessment of the pitch and can advise on an annual maintenance programme. This can then be scheduled around the football season. Also, the Town Clerk to go ahead with organising pitch marking of Vicarage lane.

## **5. CORRESPONDENCE FROM:**

### **5a. The Mayor**

#### **The Mayor attended the following event:**

<i>27<sup>th</sup> January</i>	<i>Denbigh's Mayoral charity concert</i>
<i>10<sup>th</sup> February</i>	<i>Mayor of Llandudno charity dinner</i>
<i>23<sup>rd</sup> February</i>	<i>Visited first Luncheon Club at the community centre</i>
<i>24<sup>th</sup> February</i>	<i>Caerwys charity evening</i>
<i>28<sup>th</sup> February</i>	<i>Welsh society dinner Rhuddlan Golf Club</i>
<i>1<sup>st</sup> March</i>	<i>Chairman of Denbighshire's charity dinner</i>
<i>2<sup>nd</sup> March</i>	<i>Mayors of St Asaph charity ball</i>

*This time of year, is the charity season, I have seen so many aspects of community life. We have so much to be proud of in our Community, I must congratulate Gill and Roy Price for their work on the luncheon Club, and I hope that both the Welsh society and the Luncheon club goes from strength to strength.*

### **5b. The Town Clerk**

*The Town Clerk and Chairman of Blodeuo met with a County Councillor Officers with regards to looking at supplementary signs promoting Blodeuo Rhuddlan's achievements.*

*The Defibrillators course on the 19<sup>th</sup> of February was well attended. It is planned to organise another course in the Autumn.*

*The Blodeuo Meeting held on the 20<sup>th</sup> was supported by 28 people.*

*A Website and Information meeting was held on the 20<sup>th</sup> February to have an overview of the website.*

*The Town Clerk and Mayor met with Chairman of Dragons Football on Admirals Fields to give an update on the situation since it has been out of use.*

*The Town Clerk and the Mayor met with electrical contractor on site with regards to lighting the Castle. The contractor is to submit a quote by the 8<sup>th</sup> of March.*

*The Town Clerk and Mayor visited the new Lunch Club which was well attended. The next Lunch Club is to be held of the 9<sup>th</sup> of March.*

### **Press Releases sent to press:**

- *Plastic Free Rhuddlan*
- *Two New Defibrillators in Rhuddlan*
- *New Lunch Club.*

### **Forthcoming Events / Meetings:**

- *Mayor's Charity Event – Friday, 27<sup>th</sup> April, 7.30p.m. @ Rhuddlan Golf Course. Tickets now available.*

### **5c Denbighshire County Council – Quarterly Reports on Library**

The Town Clerk gave a resume of this report. Members were grateful for the update. **It was resolved** Town Clerk to arrange a meeting with library staff.

### **5d. Poppy Appeal Organiser – The Silent Soldier Campaign**

At the last Town Council meeting, the local Poppy Appeal Organiser gave a background to the British Legion the Silent Soldier Campaign which in encouraging community and town councils to install a silhouette of a soldier to remember the sacrifices made by the Armed Forces during World War 1. **It was resolved** to have one bilingual silhouette for £250 installed in the middle of the roundabout, near Rhuddlan Golf Club, facing Rhyl Road. The Poppy Appeal Organiser who will install the silhouette, stated in the previous meeting that he had been given assurances from Denbighshire County Council that planning permission is not required.

### **5e. Community Relations and Recruitment Manager – Community Information Day**

A Community Day is to be held on the 20<sup>th</sup> March 1.30 p.m. until 4p.m. in Rhyl. The Town Clerk has put on the notice board and the website.

## **6. DEMENTIA FRIENDLY COMMUNITIES**

A report submitted by Cllr Mike Kermode was considered. **It was resolved** to progress with this initiative. Cllr Arwel Roberts was given unanimous support to lead on this project. An invitation will be extended to Jo Lane, Dementia Friendly Communities Coordinator to run an open public workshop. The following Town Councillors offered to be involved: Gareth Rowlands, Mike Kermode, Heather Ellis, Syd Gaskin, Gareth Smith and Reg Davies. The Mayor thanked Cllr Arwel Roberts and Mike Kermode for their work.

## **7. SPECIAL AWARD – PETER ROBINSON**

Following the meeting on the 8<sup>th</sup> of February where members were given the opportunity to forward their ideas on how to acknowledge Peter Robinson. **It was resolved** that the Town Clerk make enquires about a certificate and a glass trophy.

## **8. COUNTY COUNCIL MEMBERS REPORT**

### **County Councillors Report – Cllr Arwel Roberts**

*Er yr eira rydym yma o hyd.*

*After the snow we are still here.*

*Denbighshire Highways have been excellent during the cold snap. Ysgol y Castell were very concerned with the state of Hylas Lane. A parent phoned me I contacted Customer Services and the next day the pavements and road were gritted.*

*Cwrt Gwindy - a resident contacted me regarding the weekly bin collections. The state of the area where the bins are collected at present isn't viable. Housing officers have promised to improve the amenity soon.*

*Environmental Crime Enforcement.*

*Present in a meeting with Tim Wynne Evans with regard to control of dogs. He and a kingdom officer agree that there is a need for bin to be placed near to the opening from Princes Road to Plas y Brenin. I have further information on this matter which should be in Part Two please.*

*Due to the snow we had to cancel a meeting with a Highway officer. I'm meeting him now 8:30 a.m. - more information in the Town Council Meeting.*

*I-beacon project. Please remember that the next meeting is on the 13th of March - library 9:30 a.m.*

*Aldi/KFC - Ian Antley - fly tipping officer has been in contact with these two businesses with regard to the litter on their sites. He is aware that they have promised more bins on the*

*Co-op Rhuddlan – come in at great speed into the petrol station. There is no disabled parking space. Propose we ask co-op would they remove that costa thing is hiding? TC to send to head office.*

## **9. BLODEUO**

### **9a. General Update**

The Wales in Bloom (North Wales) launch will be held in Beaumaris on the 16<sup>th</sup> March. The following will be attending: Cllr Gareth Rowlands (Chairman of Blodeuo), Nerys Rowlands, The Mayor and Consort and the Town Clerk. A meeting has been arranged with Coleg Pengwern to look to extend the hanging baskets initiative with improved hanging baskets which may cost between £5 to £8. It was resolved that £250 can be contributed towards this from the Blodeuo budget.

Another initiative Coleg Pengwern is to look at is the corner of the entrance to the library which is devoid of grass and is totally bare. Coleg Pengwern have indicated that they would like to plant succulents there and provide wooden edges. Some branches need lopping off the tree which will discourage children climbing onto the branches which has been

highlighted as a safety issue. Cllr Arwel Roberts to arrange a meeting with Street Scene Manager from Denbighshire County Council and also to secure consent from management of the library.

Cllr Gareth Rowlands (Chairman of Blodeuo) and Cllr Arwel Roberts are organising a litter clean up in partnership with Keep Wales Tidy Officer Gareth Jones for the 14<sup>th</sup> April. The Town Clerk to ensure that the Town Council has Public Liability Insurance in place for volunteers. Gareth Jones has agreed to arrange to have the waste collected.

St Asaph Rotary may have spare tree saplings that need planting before the end of March. A site in Rhuddlan needs to be identified. If it falls on Denbighshire County Council land the Town Council need to secure permission.

### **9b Road Signs**

A report by the Design Manager, Highways & Environmental Services was submitted on installing supplementary signs which will promote the Wales in in Bloom Gold Winners and Britain in Bloom Finalist (wording to be confirmed). **It was resolved** accept the report and earmark - £4,500 towards this project.

## **10. INFORMATION & WEBSITE MATTERS**

The Town Clerk gave an overview of the meeting held on 20<sup>th</sup> February. The new website has been in existence Since October 2017 and has been very well received by Councillors and members of the public. The following amendments were recommended:

- **Home Page:** To include Britain in Bloom 2018 Finalists.
- **Councillors page:** To add which Committees/working groups that they are members of. Members need to be encouraged to submit a profile of themselves. Max 150 words. To include the new Councillor, Mike Elgin's details.
- **Policies and Procedures page:** All policies are up to date and need reviewing annually.
- **News (Blog) page:** This is updated regularly and is informative and shows the breadth of the work that the Town Council undertakes. The news section needs to be limited to Rhuddlan Town Council work.
- Need to include information on the Aelwyn Morgan Award and Grants available.
- Need to purchase a compact camera that takes top quality photograph. This was advised by Denbighshire County Council who built the website. Poor quality photographs detract from the professionalism that the Town Council is keen to portray. It was resolved to go ahead and purchase a camera; the Town Clerk has authorization to spend up to £500.



Cllr Mike Kermode brought attention to new legislation on Data protection regulation from the Information and Commissioners Office. This report was handed to the Town Clerk to be include on the next Website and Information meeting.

Future Website and Information meetings need to be treated the same as Town Council meetings i.e. supply agenda and minutes which are available to the public.

## **11. BUDGET/FINANCE MATTERS.**

### **Accounts due.**

Members approved the list of accounts due for March 2018.

## **12. PLANNING MATTERS FOR COMMENT**

Cllr Mike Kermode abstained from this item

**12a. Planning Application 44/2018/0057**– Erection of extension to dwelling. 12 Lon Cwybr. No objections.

**12b.Consultation Before Applying for Planning Permission – Erection of 61 Dwellings.** Land of Meliden Road, Dyserth. **It was resolved** that the Town Clerk to inform them that they have the wrong County and need to re-issue the letter. There were concerns that it is a flood risk area and that it would bring more traffic problems. On this basis, the Town Council objected to the erection of 61 dwellings.

**12c Planning Application 44/2018/0195** – Lopping of chestnut tree. 15 Tirionfa. No objections.

## **13. URGENT COMMUNITY MATTERS**

- a. Cllr Arwel Roberts had met with Tim Wynne Evans, the Senior Public Protection Officer (Community Safety) with regards to dog mess / dog control. Denbighshire County Council have devised a Control of Dogs (Environment Crime Enforcement Information) form which is to be translated and distributed in the Community. There needs to be covering letter from Denbighshire County Council and the Mayor explaining that the County Council, Rhuddlan Town Council and the community are working together to tackle this problem.
- b. This initiative will be promoted through Denbighshire County Council media department. A gentleman from Rhuddlan who is very supportive and compliant of this initiative is to be invited, along with his dog for a photo-call along with the Mayor, Cllr Arwel Roberts and Cllr Ann Davies.
- c. Denbighshire County Council are looking to set up a DNA base that will help catch owner of dogs that allow their dogs to foul in public areas. Consideration is currently being given to raising fines up to a maximum of £100

- d. Potholes along Gwindy Street has been reported by Cllr Arwel Roberts.
- e. Grave concerns were expressed over potholes on Abergele Road and is a serious safety issue. The Town Clerk to write to the Chief Executive of Denbighshire County Council.
- f. Concern was expressed over parking issues in Vicarage Lane on the entrance to the library. The Town Clerk had invited Officers from Highways and Parking Section to attend this meeting but they were unable to do so. The Town Clerk has already sent dates of the next meeting the Officers.
- g. There is no light in Dyserth Road. Cllr Arwel to follow up
- h. A question has been raised on how long should poppies and wreaths remain on the cenotaph? The Town Clerk to make enquires with North Wales Society of Local Councils Clerks (SLCC) members to see what they do.
- i. Rhyl Journal employ only two photographers. Rhuddlan Town Council need to consider employing freelance photographer to take photos at the next Remembrance Sunday

### **13 PART 2. EXCLUSION OF PRESS AND PUBLIC**

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

#### **13a. Request for Financial Assistance - Grwp Gwledd - Rhuddlan - Fest Group**

**Declaration of Interest:** Cllrs Jackie Burnham, Andy Smith (Mayor), Mike Kermode, Arwel Roberts.

Cllrs Andy Smith (Mayor), Mike Kermode, Arwel Roberts left the meeting while this matter was discussed. **It was resolved** to contribute £800 towards the arrangement of Grwp Gwledd – Rhuddlan – Fest Group to cover costs of closing a section of Parliament Street for the day and for County Council signage. The County Council give use of the Parliament Street car park from one of its "free" days for this event. The organisers thanked the Town Council for their continued support.

#### **13b. Request for Financial Assistance - Online Watch Link Association**

**It was resolved** not to support this request and to give support to the local Neighbour watch which would be more beneficial to Rhuddlan. Cllr Gareth Rowlands to catch up with Beverley Parry to see what support (if any) is needed to promote/develop the local Neighbourhood Watch scheme

**13c. Request for Financial Assistance - Sudden Adult Death Trust**

**It was resolved** to give a donation of £50 towards this which will enable Tomos Hughes (the volunteer that assisted the Town Council to install the defibrillators and provide training free of charge) to be able to continue this important service.

**13d. Request for Financial Assistance – Mobile Virtual Dementia Tour Bus**

**It was resolved** to contribute £500 towards bringing the mobile virtual dementia tour bus to Abergele and for a slot to be reserved to Rhuddlan Town Council to view the information/experience

**14. DATE OF NEXT MEETING**

April 12<sup>th</sup> 2018