

**Minutes of the meeting of Rhuddlan Town Council held at the Community Centre,
Parliament Street, Rhuddlan on May 11th at 7.15 p.m.**

Present: Cllrs Andy Smith (Mayor in the Chair), Sara King, Jackie Burnham, Ann Davies, Heather Ellis, Reg Davies, Mike Kermode, Arwel Roberts, Gareth Rowlands, Gareth Smith, Syd Gaskin, Town Clerk.

One member of the public was present.

1. APOLOGIES

No apologies

2. DECLARATIONS OF INTEREST

Cllrs Ann Davies and Arwel Roberts.

3. POLICE MATTERS

There was no representation by the police at this meeting as PCSO Rebecca Evans had been called to an incident. The Town Clerk read out the report.

Police list of incidents 9th April – 10th May 2017

15/04/17	Theft from Harvey's – Mobile phone left in toilet area seen picked up by a female. Enquiries ongoing to identify female
21/04/17	Sun Valley. Criminal Damage to vehicle by means of kicking the side caused by young person on holiday to carer's car. No complaint made by carer.
21/04/17	Shoplifting at Sainsbury's. Theft of electrical items. Suspects identified, enquiries ongoing to resolve incident
23/04/17	Anti-Social Behaviour at Sainsbury's. Meeting of two members of public who do not get on. Enquiries ongoing and Safer Neighbourhood intervention in order to resolve situation
26/04/17	Collision on A525. Vehicle damaged roadside furniture and equipment belonging to Aldi. Driver to be interviewed
01/05/17	Non-payment of fuel at Sainsbury's Petrol station. Suspect identified and enquiries ongoing
02/05/17	Shoplifting at Sainsbury's. Suspect identified and subsequently charged

News and upcoming events in May

Talk delivered to Rhuddlan Brownies on 8th May by PCSO Evans regarding crime prevention and personal safety towards their 'Crime Prevention Badge'

Meeting with Beth Bensley DCC Youth Service Thursday 10th May to discuss possible funding and partnership working opportunities

'Cuppa with a Copper' Sainsbury's 10am -11am Monday 15th May

Continuing efforts to engage with youth and community groups and maintain the exterior appearance of the Police Station in support of Blodeuo Rhuddlan in Bloom 2017 entry

Gwledd Rhuddlan and Rhuddfest Saturday 27th May.

End of Police Report. ++++++

Cllrs voiced concerns that there was no mention of the anti-social incident in Rhuddlan Castle as had been reported in Rhyl Journal. The Town Clerk to follow up with the PCSO.

One Cllr, recently, had cause to phone 101 (on a separate incident) and confirmed that the situation was dealt with satisfactorily which gives confidence in using the non-emergency line 101.

Discrepancies were discussed over cold calling. During the election campaign a Cllr had received confirmation from a PCSO that Cllr's posting canvassing leaflets through the door is permitted. However, knocking on the door is classified as cold calling. There is a need to consider this issue when reviewing the Code of Conduct.

4. MINUTES

The Minutes of 12th of April 2017 were approved subject to the following changes:
Correct Hylands to Highlands under item 176.

Item 184 and 186f to be moved to Part 2 as they were discussed under this category.

To include the Mayor's contribution to resolving the Welsh Flag situation under item 179f.

There are still problems with page numbering. The Town Clerk to print minutes for the next meeting.

5. MATTERS ARISING

a. Sainsbury's Speed Limit

Following concerns expressed about vehicles speeding on the A547 (Abergele Straights) and the A525 (towards Sainsbury's), this matter was referred to County Council. The following is data gathered on vehicle speeds for this area:

A547 to Rhuddlan (40mph limit) – Mean speed = 37mph

A547 to Abergele (40 limit) – Mean speed = 36mph

The above recorded mean speeds are below than the speed limit. When this is considered in conjunction with the independent speed limit review, of all speed limits on A and B roads in Denbighshire, which determined that the 40mph limit is appropriate for the location, it

indicates that the current speed limit is appropriate. Experience tells us that public perception can sometimes be unaligned from the recorded data and with this in mind it is very important to note that whilst incidences of excessive speed will take place at this location, local authorities must consider the mean speed when making a determination of the suitability of a speed limit.

Other data supplied:

A525 Rhuddlan side of Sainsbury's Roundabout.

A525 to Rhuddlan (30mph limit) – Mean speed = 32mph

A525 to Rhyl (30 limit) – Mean speed = 29mph

b. Castle Lights

Concern was voiced that the “no lights” issue at the castle is still not resolved. In the last correspondence with the Officer from CADW it was stated that if the weather was favourable then the work could proceed. However, in spite of good, dry weather, the situation is still not resolved. The Town Clerk to contact the press if no progress/result is shown this month.

c. Cenotaph

The Town Clerk has been in contact with a local stone mason to carry out this work. Cllrs want the stone mason to also clean up the cenotaph and replace some faded lettering.

d. Model Chimney Shop

Concerns were voiced at the last meeting that the chimney of the model shop looks unsafe. The Town Clerk has been advised to take the issue up with Customer Services in Denbighshire County Council.

e. Plaque for the Queens Diamond Jubilee

The Town Clerk to arrange a plaque for the Admirals fields.

b. Rhuddlan Bridge

There is historical stone work missing on Rhuddlan Bridge which had the date of when the Bridge was built. It is possible that this was removed when maintenance work was carried out. The Town Clerk to contact the County Council to make enquiries.

6. CORRESPONDENCE

a. From the Mayor

The Mayor thanked everybody for their support in raising £4, 818 for her three chosen charities – Cylch Meithrin, 1st Rhuddlan Scouts, and Luke’s Fund.

b. Town Clerks Report

1. New Town Council Logo

The Town Clerk to ensure that the Town Council own the copyright for the new logo. An agreement needs to be signed between the Town Council and the creator of the Logo Colin Jones. The Town Clerk to invite Colin Jones to the next meeting to receive a £50 voucher and arrange a press release.

2. Grants Update for the Fresh Air Gym

£5k has been secured from Awards for All. Rhuddlan's Fresh Air Gym has been selected as one of the "Tesco's Bags of Help" projects which will to be voted on by the public. Winners will receive a cash amount between £1k and £4k. A decision will be made in early July.

The Town Clerk is awaiting the outcome of Burbo Bank grant which will be announced at the end of June. The Town Clerk is also to make enquires with Amy Selby in County Council about "committed sums" finance that is available.

3. Defibrillator(s)

The Town Clerk contacted the British Heart Foundation as there is still no mention of grants to purchase defibrillator(s) on their website. A reply has been received that information is likely to be on the website over the next month.

4. Sport Equipment Storage Container

Bethan Benlsey is keen to takes ownership of the container and equipment for Denbighshire County Council Youth Services. The Town Clerk to arrange transfer of ownership to Denbighshire County Council Youth Services with Beth Bensley.

5. Aelwyn Morgan Award

The Aelwyn Morgan Award has been publicised in the newspaper and sent to Rhuddlan Newsletter and distributed widely amongst contacts. The Town Clerk to forward a copy to Jackie Burnham to be promoted on Facebook.

6. Dragon's Football Club – Pitch markings

The Town Council have agreed to pay for line markings and understand that the line markings will be burnt into the pitch which will last for up to eight months. The Town Council resolved that the Football Club can have use of the other lock-up as long as the club build a professional partition wall.

7. Active Travel Feedback

Denbighshire County Council thanked Rhuddlan Town Council for feedback on Active Travel. The County Council do not intend to replenish the centre line (i.e. a line which was previously used to segregate pedestrians/cyclists) on any of the paths, with the reason for this being that segregation has caused incidences of aggression between route users in the past. Shared use paths operate better from this perspective. In addition to this there is also a saving to the authority from not having to cover the cost of replenishing the white line.

8. Trees overhanging in garden in Parc y Lleng

The trees have been cut and issue resolved.

9. Town Council Notice Board

The replacement of Perspex on the notice board to take place within the next fortnight.

10. Menter Iaith Translation Service Questionnaire

The Town Clerk has completed this questionnaire and sent to Menter Iaith

11. Heavy Duty Planter for Rhuddlan History Society

Cllr Reg Davies Declared an Interest.

This planter has now been made by Meifod Wood Products and delivered.

12. New Cllrs Induction – One Voice Wales Training

The Town Clerk to forward details of the training course to councillors. Those wanting to attend to inform the Town Clerk who will book spaces.

13. Dog Stencils

There has been no progress with stencilling in Rhuddlan. The Town Clerk contacted the County Council and received a reply which was of no help. Cllr Arwel Roberts to follow up.

6c. BRUNO PEEK PAGEANT-MASTER: THE BATTLES OVER – TRIBUTE TO WW1

To date more than 800 WWI Beacons of Light have been confirmed throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories. Rhuddlan Town Council have agreed to support this event by lighting a beacon in Rhuddlan, location to be decided at a later stage. The official Guide to Taking Part in this event can be downloaded from www.brunopeek.co.uk where Rhuddlan Town Council, along with other Councils, is listed. The next update will be in January 2018.

Twt Hill was put forward as a potential venue. The Town Clerk to make tentative enquires with CADW with regards to permission to use the site.

6d KNIGHTS SCULPTURE

The Town Clerk had contacted Bodfari Environment with a view to disguising the wall behind the sculpture with willow. Bodfari Environment expressed that the wall is a cause for concern. It has two significant settlement cracks, one vertical and one horizontal. The Town Clerk referred the matter to the County Council who are now in the process of contacting the owners. The Town Clerk to contact Bodfari Environment to see if they will put wicker between the wall and sculpture that will disguise the wall.

6e RHUDDLAN ENVIRONEMT

A letter received from Rhuddlan Environment Group outlining progress to date and how residents and visitors appreciate the work that they do. Town Cllrs value the work that is being done in the community. It was resolved to write a letter to thank the group for their excellent work and wish them all the best for the forthcoming 2017 Wales in Bloom competition.

6f ONE VOICE WALES CONFERENCE

One Voice Wales' Conference is to be held on 5 July 2017 at Hafod a Hendre, Royal Welsh Showground. Cost to members is £50. It was resolved that Cllr Gareth Smith attend the

course. The cost of the course and associated travel expenses will be covered by the Town Council.

7. COUNTY COUNCIL MEMBERS REPORT

Natural Resources Wales have now produced a new Rhuddlan and Bodelwyddan Community Flood Plan. One other Flood Warden Volunteer is needed to complete the Flood Warden quota for Rhuddlan.

Best wishes were expressed for a successful Gwledd Rhuddlan Fest. It is hoped that Cllrs will support this event on the 27th May.

8. BUDGET / FINANCE MATTERS

a. To approve accounts due.

The invoices due were presented and approved. Appendix "A"

b. End of Year Accounts for Audit

End of year accounts were presented and approved. These have been signed by the Town Clerk. The Mayor's signature is also required before forwarding to Auditor.

c. Grants

This has already been covered under Item 6b

d. Asset Register

The Town Clerk produced a hard copy a draft Asset Register. More work needed on confirming correct location for equipment/facilities. A second draft will be distributed to Cllrs before the next meeting.

9. PLANNING MATTERS

Cllrs Sara King and Mike Kermode abstained.

a. Application number: 44/2017/0327

Bod Idris, Rhyl Road. No objection

Cllr Arwel Roberts has been on a Denbighshire County Council Code of Conduct course. He's allowed to talk about a planning application but cannot be biased.

10. URGENT COMMUNITY MATTERS

a. Bus Stop Advertising

Attracting local businesses to sponsor a bus stop was briefly discussed. It was resolved to put on the agenda for further discussion in July's meeting.

b. Admirals Football Field - litter

A complaint has been received from a resident who had to collect 24 empty plastic bottles after a football session on a Tuesday evening. The Town Clerk to write to the Dragons Football Club and state that it is their responsibility to clear up after every match. If the problem of littering continues, the use of the pitch for the football club will be re-considered.

c. Entrance to Wilson’s Garage

A complaint has been received from a resident with regards to the zigzag line on the entrance to Wilson’s garage. This matter needs to be referred to Denbighshire County Council via customer services: customerservice@denbighshire.gov.uk / 01824 706000

d. Streetlamp in Rhuddlan Library

A Streetlamp is not working. Cllr Arwel Roberts to refer to customer services.

e. Speeding in Highland Road

The Town Clerk to refer this issue to the police.

f. Parking in the Library and Doctors

Complaints have been received from residents with regards to lack of parking spaces at the library and the doctor’s surgery. This is becoming a big issue as people are car-sharing to Aerospace and the hospital etc. This needs to be an agenda item for the next meeting. The Town Clerk to invite Mike Jones from the County Council to attend the next meeting.

g. Herbs available to the public in garage

Residents have voiced concerns that the herbs available to the public are not hygienic because dogs are urinating on them and the herbs are being polluted by exhaust emissions from cars. The provision of herbs for the community is an excellent idea but the location needs to be re-considered. The Town Clerk to contact Emlyn Jones in Environmental Health, County Council.

h. Aldi

Concerns voiced about the height of the building. Questions were asked whether the height is in line with what was granted in planning by the County Council. Cllr Arwel Roberts has written to the County Council about this matter and is waiting for a reply.

j. Speeding in Vicarage Lane

Complaints received from resident regarding speeding in Vicarage Lane. The Town Clerk to refer to the Police.

k. Gwledd Festival

This event is taking place 27th of May. All welcome. Parliament Street car park will be closed and residents have been informed. If there are any problems with regards to the Gwledd Festival arrangements, please refer to Cllr Mike Kermode.

l. Community Speed Watch

North Wales Police are looking to recruit volunteers for the Community Speed Watch. Cllr Gareth Smith to forward details to Cllr Jackie Burnham who will promote on Facebook.

m. Public attending Town Council meetings.

The Town Clerk to emphasise on future agendas and the new website that members of the public are welcome at Town Council meetings.

n. Clos y Berllan

A footpath is very overgrown. Cllr Ann Davies to follow up.

o. Customer Services

If Cllrs contact the Customer Services with reporting any issue in Rhuddlan, this needs to be brought to the attention of the Town Council for awareness. The matter also need to be included in the minutes.

p. Top end of Rhyl Road

Concerns raised with regards to crossing this busy road. Is it possible to have a central reservation/zebra crossing? Cllr Arwel Roberts has brought this matter to the attention of the County Council many times and will, once again, follow up.

q. Wooden Boards in Rhuddlan Community Centre

The wooden board that lists names of Mayors and recipients of the Aelwyn Morgan Award needs updating. The Town Clerk to contact Humphries Signs once the 2017/18 Aelwyn Morgan Award winner has been announced. The Town Clerk to ensure that the new lettering matches the current lettering.

11. Part 2

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business because it is likely that exempt information as defined in paragraph 1 of Part 4 of Schedule 12A of the Act would be disclosed:

An explanation of why Part 2 is needed was given to new Cllr Heather Ellis.

(a) Grant Application – Cylch Meithrin Rhuddlan

Following the Code of Conduct Training with Denbighshire County Council, Cllr Arwel Roberts was informed that he can take part in discussions of grant applications as long as the sum is less than £500.

A grant application was received from Cylch Meithrin Rhuddlan for £324.12 to purchase equipment for the children to develop their number, social and motor skills. It was resolved to award £324.12 towards this project.

(b) CCTV

Cllr Gareth Rowlands gave a verbal report on future development of CCTV. This report was noted and accepted. Cllr Gareth Rowlands to update the Town Council in due course.

12. Date of next meeting – June 8th

SignedCllr Andy Smith – Mayor.

Date

APPENDIX "A"**Accounts due: May 2017**

Process	Payee	Reason	Amount £	VAT £	Total £
101934	Rhuddlan Events Committee	Grant	1000	0	1000
101935	Rhuddlan Community Group	Grant	800	0	800
101936	Meifod Wood Products	Planter for Rhuddlan History Society	137.78	27.56	165.34
101937	Morrall Play Services	Quarterly Inspection of Play Areas	195	39	234
101938	Vaughton's	Medal for Consort	104.45	20.89	125.34
101939	S M Jones	Town Clerk Expenses	419.32	2.82	422.14
101940	HMRC	Income Tax & National Insurance	105.42	0	105.42
DD	S M Jones	Monthly Salary	800	0	800
DD	Scottish Power	Monthly DD - Invoiced quarterly	32.4		32.4
DD	Vodafone	Monthly phone bill	18.45	3.69	22.14
101941	Luke's Fund	2016/17 Mayor's Charity -raised through fundraising	4000		4000
101942	Vale of Clwyd Scouts	2016/17 Mayor's Charity -raised through fundraising	409		409
101943	Cylch Meithrin Rhuddlan	2016/17 Mayor's Charity -raised through fundraising	409		409
		TOTAL	8430.82	93.96	£8,524.78