

## **Minutes of the meeting of Rhuddlan Town Council held at the Community Centre, Parliament Street, Rhuddlan on July 13<sup>th</sup>, 2017.**

### **Present: Cllrs:**

Andy Smith (Mayor in the Chair), Sara King, Jackie Burnham, Heather Ellis, Syd Gaskin, Reg Davies, Arwel Roberts, Gareth Rowlands, Gareth Smith, Town Clerk.

Five members of the public were present.

### **1. APOLOGIES**

Cllrs: Ann Davies, Mike Kermode.

### **2. AELWYN MORGAN AWARD 2017**

The Mayor congratulated Mrs Janet Boyton and Tracey Kerfoot (not present) on being joint winners for the prestigious Aelwyn Morgan 2017 Award. Both Janet and Tracey are very pro-active people in the community who have dedicated a lot of their time in helping other people and both are thoroughly deserving of the Award. The Mayor presented Mrs Janet Boyton with a certificate and flowers. As Mrs Tracey Kerfoot was unable to attend, the Mayor will personally deliver the flowers and certificate to Mrs Tracey Kerfoot.

Before proceeding to the next Item, the Mayor reported the very sad news that Mr Sion Hughes had passed away. Sion had carried out excellent work for Rhuddlan Town Council for many years. The Town Clerk to write a letter of gratitude for service to the council to Sion's family. A minute's silence was held in memory of Sion.

### **3. DECLARATION OF INTEREST**

Cllr Reg Davies – History Society

Cllr Arwel Roberts – History Society

Denbighshire County Council have cut down the number of Councillors on the Planning Committee. Cllr Ann Davies is the representative for Rhuddlan; Cllr Arwel Roberts has stepped down from the County Council Planning Committee.

### **4. POLICE MATTERS**

Apologies had been received from PCSO Rebecca Evans who had sent a report on incidents in Rhuddlan in June/July. The Town Clerk read out this report. Cllrs voiced concerns that the Rhyl Road incident. should have been picked up and included in the report. It was noted that the police responded extremely well to a recent incident when a member of public collapsed in the street.

## **5. MINUTES**

The Minutes of the Traffic & Parking Issues on the 22 June, 2017 were approved.

Rhuddlan Town Council are waiting for feedback from the County Council's Traffic Management section before meeting again. Cllr Arwel Roberts and Cllr Ann Davies to meet with staff from Traffic Management with regards to Marsh Road, Clos David Owen and Vicarage Lane. Cllr Arwel Roberts to follow up.

The Town Clerk to follow up on ownership of the car park.

The minutes of Rhuddlan Town Council on the June 8<sup>th</sup>, 2017 were approved subject to the following changes:

Item 12e. Parking on the High Street

This matter to be followed up by Cllr Arwel Roberts and not Cllr Gareth Rowlands

### **MATTERS ARISING:**

#### **Eisteddfod**

Eisteddfod – Cllr Arwel Roberts attended a public meeting on the 14<sup>th</sup> June and requested that the Eisteddfod be held in Rhuddlan. However, a decision had already been made for the Eisteddfod to be held in Denbigh.

#### **Dog Fouling:**

There was a discussion with regards to providing a dog bin. However, there are problems with this as dog waste has to be treated in a different way to normal waste/litter which is very costly. A neighbouring Town Council provided dog bins in the community and it made no difference in reducing dog mess. It is better to get an ordinary bin which one can place dog waste in. This recurring, offending issue that is happening in Rhuddlan is caused by a very small minority. It was resolved to put a bin between Princes Road and Plas y Brenin. Cllr Arwel Roberts to forward e-mail to the Town Clerk which shows the extent of dialogue between Cllr Arwel Roberts and Denbighshire County Council with regards to finding a solution to this problem.

The red bin on the corner of Kerfoot Avenue and Gwindy Street road is looked after by the Environment group.

## **6. CORRESPONDENCE FROM:**

### **6a. THE MAYOR**

#### **Mayor's Civic Duties June / July 2017**

10/06/17      *Official Opening of the Little Cheesemonger*

15/06/17      *Attended the Denbighshire Youth Council*

26/06/17      *Presentation of First Aid Certificates to the Girl Guide movement*

4/07/17      *Wales in Bloom judging*  
9/07/17      *Mayor of Denbigh's Civic Service*  
11/07/17     *Community Centre monthly meeting*

*It was so interesting to see how a youth voice works at the Denbighshire Youth Council.*

*Wales in Bloom was such an incredible event bringing all the community together, seeing the army of people laughing as they swept streets or watered flowers, painted seats as they worked though the town displayed what community is all about. A huge thank you to all the people involved, community is everything and our community is what Rhuddlan is all about.*

## **6b. THE TOWN CLERK**

### **6b (i) Castle lighting**

The lighting now works but it has not achieved what was required i.e. lighting up the Castle. This may need a simple adjustment to direct the light at the Castle and not the ground. The light in the tower needs to be working for maximum impact.

### **6b (ii) Rhuddlan Bridge:**

A photo of the plaque on Rhuddlan Bridge was circulated to members. Discussions on how to bring the history of the Bridge to members of the public was discussed. It was resolved that Cllr Arwel Roberts ask Denbighshire County Council for permission to put an interpretation Board nearby to be paid for by the County Council's commuted sums.

### **6b (iii) Grants Update on Fresh Air Gym**

The National Lottery who has allocated £5k towards the Fresh Air Gym want a copy of the Deeds or a document proving that Rhuddlan Town Council own the land at Vicarage Lane Playing area. The Town Clerk has been in contact with Land Registry who have responded that the land is unregistered. It was resolved that the Town Clerk to pursue with Land Registry to register the land and obtain copy of the Deeds. This may involve solicitors to carry out this process. It is worth contacting Gwyn Lloyd Jones solicitor just in case the practise has a copy of the Deeds. There is a chance that Rhuddlan Town Council will lose the grant if the process of getting the Deeds is going to be protracted. If this is the case, then the Town Council will look at obtaining the gap from Commuted Sums which will be available late September.

### **6b (iv) Defibrillator**

The Town Clerk submitted a grant application to British Heart Foundation for a grant to purchase defibrillators. This grant application was unsuccessful. It was resolved to go ahead and purchase two defibrillators from Achub Calon y Dyffryn who supply and maintain the defibrillators and provide a training package to use the defibrillator. It was resolved that the Town Clerk to contact Achub Calon Y Dyffryn to obtain advice as to where the best location is for these and report back to the next meeting.

#### **6b (v) Sports Equipment Storage Container**

The Town Clerk met with an Officer from the Youth Services on the 15<sup>th</sup> of June. The responsibility for the Sports Equipment and Storage container has now been transferred to Denbighshire County Council Youth Services.

#### **6b (vi) Admiral's Playing Field – Diamond Jubilee Plaque**

Good Sign and Print have produced a plaque that is ready to be installed on a wall in Admiral's fields. It was resolved that the Town Clerk write to Mrs Pegram (owner of the wall) for permission to place the plaque on the wall. Cllr Gareth Rowlands has volunteered to fit the plaque if permission is granted.

#### **6b (vii) Deputy Mayoral Chain**

A photo of the proposed Deputy Mayoral chain and prices were circulated to Councillors. It was resolved not to proceed with this.

#### **6b (viii) Cllr Gwilym Williams medal.**

A medal of long, loyal service for the late Cllr Williams is ready to be presented to his wife, Mrs Wenna Williams. It was resolved that the Mayor and the Town Clerk visit Mrs Wenna Williams to present the medal. It was also noted that Mrs Wenna Williams wants to place a plaque on a tree to remember Gwilym. This matter has been referred to the County Council for consideration.

#### **6b (ix) Dates for dairies:**

Mayor's Civic Sunday. Ebenezer Chapel. 17<sup>th</sup> September at 2 p.m.

Choral Concert. St Mary's Church, 24<sup>th</sup> November at 7 p.m.

Mayor's Charity Event. Rhuddlan Golf Club, 10<sup>th</sup> March 2018 at 7.30 p.m.

The Town Clerk to forward the dates via e-mail to Cllrs.

#### **6b (x) Gwledd Rhuddlan**

The Town Clerk read out a letter received from the Rhuddlan Fest Group. The letter refers to the success of the Festival in which attracted nearly 2000 people, many being Rhuddlan residents plus visitors from outside town. The feedback was overwhelmingly positive and everybody enjoyed the day. The Group thanked Rhuddlan Town Council for the support for this event through financial assistance and being able to use the Parliament Street Car Park. Plans for Gwledd Rhuddlan 2018 are already under way.

#### **6c. CARTER JONAS REGARDING BODRHYDDAN ESTATE**

Correspondence received from Carter Jones with regards to Holm Meadow on the east side of the river. This area has not been farmed and is also an area that could be available for open public access and would the Town Council consider taking it on as an asset to the community? It was resolved to contact the County Council Countryside Services as this could be an opportunity to extend the Nature Reserve.

#### **6d. MR WILKS REGARDING A525 RHUDDLAN BYPASS - NOISE MITIGATION**

Correspondence received from Mr Wilks stating that the recent work carried out by the County Council to raise the level of the bund in an attempt to reduce traffic noise has achieved no positive results and is totally ineffective as regards to the traffic noise. As this is a County Council matter, it was resolved that the Town Clerk write a letter to County Council Highways explaining the situation and that the Town Council are supportive of a solution of noise reduction for the residents.

#### **6e. MR CHAPMAN REGARDING RHUDDLAN ENVIRONMENT GROUP**

Correspondence received from Jon Chapman regarding proposals from the Rhuddlan Environment Group to plant flowers to enhance certain areas: KFC plateau, Bodrhyddan Avenue, on Rhyl Road near Highlands close. It was resolved that the Town Clerk to thank Jon Chapman for keeping the Town Council informed and that it had no objection to the proposals.

### **7. COUNTY COUNCIL MEMBERS REPORT**

#### **Cllr Arwel Roberts Report:**

##### ***7a. Flooding Issues.***

*Mr Robert Green - Cyfoeth Naturiol Cymru (Natural Resources Wales) reports that he has been in touch with the project manager for Dawnus to confirm the programme for the works at Station Road, Rhuddlan. He was informed that these should commence in late July and will take up to six weeks until completion. As well as the raised earth bund along the verge there is also a farm access ramp to construct into the adjacent field which involves the placing of some pre-cast concrete wall units. There are also areas where there is a need to place new kerbstones as well as carrying out tarmac surfacing.*

*He also informs us that to facilitate this work there will be some traffic management which will consist of one-way traffic lights. Similar to when the tree works were carried out, these lights will essentially be an extension of the existing traffic lights on Rhuddlan Bridge, everyone hopes that this will only mean that this temporary disruption would be kept to a minimum.*

##### ***7b. CO-OP/Texaco.***

*This business has had planning permission to extend and improve their facility. The business will be closed from the 31st of August for 17 weeks for a refit.*

##### ***7c. Rhuddlan Cemetery.***

*Many residents have enquired about our town cemetery. Denbighshire should have a long-term strategy which doesn't exist at present.*

*Our cemetery is one of the best in the county, many residents vouch for its high quality appearance. Unfortunately, the spaces are beginning to diminish. Rhuddlan residents and their families wish to retain this important facility to commemorate their passing.*

**7d. Flood Wardens - Newsletter.**

*During our latest meeting, it was decided that a newsletter should be produced. A local press has provided a quote (£245). It is our intention to meet again Tuesday the 25th of July. The next step will be a time for the flood wardens to call with the newsletter and to introduce themselves to the residents who live in the zones they are in charge of.*

Cllr Arwel Roberts is still looking for one other person as a Flood Warden. Cllr Gareth Smith volunteered for this role.

**7e. Castlefields - Commuted Sum.**

*The clerk should be informed how much finances for capital projects will be available soon. I believe it is in the region of £15k. The money to be used within our community.*

**7f. Y Feddygfa/Rhuddlan Surgery.**

*Very happy that the outside of the Surgery has been painted and looks much better. This was of assistance to the Blodeuo competition. Many thanks to the team led by Cllr Gareth Rowlands and the different societies who participated.*

**7g. Speeding**

Most complaints Cllr Arwel Roberts receives is on the speed of traffic on Pentre Lane going on to Bryn Cwnin Road. This matter has been referred to the Chief Executive of Denbighshire County Council.

**Cllr Ann Davies Report:**

**7h. Re 20 mph Speed Limits**

*Further to my request for many of the roads in Rhuddlan to have a speed limit of 20mph I have received the following reply- "DCC are in the process of establishing the effectiveness of our 20mph sites around the county, a decision will then be made on whether to "roll out" the scheme to other locations.*

**7i. Maes Bedwen**

*Work to raise the bank has been completed at Maes Bedwen. I shall be meeting with the head of highways within the month to establish the effect this work has had on the level of noise from the by-pass.*

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**7j Commuted Sum**

*I have been advised that the sum available in lieu of providing on site play equipment is £15,420.28, maintenance has already been deducted. Application forms will be available late September.*

**7k. New Housing Register**

*Denbighshire Housing Solutions has been set up to make it easier to apply for Social Housing. This is a partnership between DCC and the local housing Associations There is now just one point of contact- Telephone 01824712911 or visit [www.denbighshire.gov.uk/housing/register](http://www.denbighshire.gov.uk/housing/register).*

### **7l. Overgrown Trees**

*The trees outside the library are starting to overhang the road. DCC officers and the library manager are meeting to discuss work to trim the branches.*

### **8. PLAY AREAS REPAIRS**

The results of the quarterly inspection reports are due soon. The town Clerk explained that there are a number of minor repairs that need attention that will probably cost more than the £500 threshold. The Town Clerk would like to seek three quotes to carry out this work. It was resolved that the Town Clerk can proceed.

### **9. BLODEUO 2017.**

The Judging day on July 4<sup>th</sup> went very well with great support from the community. Good links have been made with businesses and the societies who took part in the Exhibition increased from 10 (in 2016) to 16. There was wide media coverage from HTV Wales, BBC Radio Wales and ITV. A feedback session has been arranged for the 20<sup>th</sup> July. Cllr Gareth Rowlands has given a disc with the portfolio of Rhuddlan over the last 12 months to the Wales in Bloom judge, Peter Barton Price. The results will be announced mid-September. A Celebration Event in will be organised in October. It was resolved that the Town Clerk arrange a press release to go in the local newspapers and a thank you poster to go on the notice board.

### **10. INFORMATION & WEBSITE MATTERS.**

Denbighshire County Council are now in the process of setting up a Welsh website. An Information & Website Committee to be arranged soon to finalise details before deciding on a launch date.

### **11. CODE OF CONDUCT.**

Members had received the Code of Conduct. It was resolved to accept the document.

### **12. BUDGET/FINANCE MATTERS.**

To approve accounts due

The invoices due (Appendix "A" were presented and approved).

### **13. PLANNING MATTERS FOR COMMENT**

Cllr Sara King abstained.

**13a.** Planning Appeal No R6830A/17/3177492. 31 Princes Park, Rhuddlan. **No objection.** It needs to be noted that the previous planning details were not factually correct.

**13b.** Planning Application No 44/2017/0569. Erection of extension to dwelling. 34 Castlefields. **No objection**

**13c.** Planning Application No 44/2017/0517. Extension to petrol filling station building and replacement of petrol tanks. Texaco Service Station, Rhyl Road, Rhuddlan. **No objection**

**13d.** Planning Application No 44/2017/0604. Subdivision of dwelling to form 2 dwellings with associated external alterations. Bryn Cwnin Farm, Pentre Lane, Rhuddlan. **No objection.** An observation was made that the sewage plant is getting close to capacity.

**13e.** Planning Application No 44/2017/0605. Subdivision of dwelling to form 2 dwellings with associated external alterations (Listed Building application) Bryn Cwnin Farm, Pentre Lane. **No objection**

#### **14. URGENT COMMUNITY MATTERS**

##### **14a. Xmas tree**

The sleeve in the ground is not big enough. The Town Clerk to contact Denbighshire County Council. The Town Clerk to obtain a price for a larger sleeve.

##### **14b. Ysgol y Castell**

The school is very pro-active and are installing a bike shelter to encourage youngsters/ adults to cycle to school.

##### **14c. Party in the Park**

Cllr Sara King thanked the Town Council for the kind donation towards staging this event. There will be a formal invitation via the Town Clerk for the Mayor to attend.

##### **14d. Wheel-chair access**

Complaints had been received that some shops in Rhuddlan were not wheel-chair friendly. The responsibility lies with the owner in making their premises accessible for people in wheel-chairs. Any complaint needs to be directed to the owner of the premises.

##### **14e. Loose pavement**

A complaint from a Councillor had been sent via the County Council Customer Services process about a loose pavement near the shop called Sadie. There was no progress as yet. Cllr Arwel Roberts to follow up with the County Council.

##### **14f. Weeds in Maes Rhosyn**

Complaints had been received about the number of weeds on the pavement and road. Someone used to come on a quad-bike to weed certain areas but has not been seen recently. Cllr Arwel Roberts to contact the County Council to follow up.

##### **14g. Graffiti under the Bridge**

Graffiti is prevalent under the by-pass. Cllr Arwel Roberts to follow up with the County Council.



**14h. New bin on cycle Track**

A member of public was successful in getting a new bin on the corner of cycle track from the County Council.

**14i. Extra bins for events**

During the Gwledd Fest, the bin outside the Community Centre was overflowing. Cllr Arwel Roberts had to empty the bin and take waste home. For future reference, Denbighshire County Council can provide extra bins for events.

**15. PART 2.**

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business because it is likely that exempt information as defined in paragraph 1 of Part 4 of Schedule 12A of the Act would be disclosed:

**15a. GRANT APPLICATION – RHUDDLAN HISTORY SOCIETY**

Declaration of Interest: Cllr Arwel Roberts & Cllr Reg Davies

An application had been received for a grant to update the History Society’s website. It was resolved to award £150.

**15b. REQUEST FOR FINANCIAL ASSISTANCE – TO REFORM RHUDDLAN TOWN F.C.**

It was resolved to award £150 towards reforming the football club. The £150 would also cover grass cutting.

**15c. CEMETERY MATTERS**

Many residents have voiced concerns that spaces in the cemetery are beginning to diminish. It was resolved that the Town Clerk to write to Denbighshire County Council for a projection when the cemetery will be at capacity and what long term strategy is.

**16. DATE OF NEXT MEETING**

It was resolved not to meet in August. As the Wales in Bloom Awards will be announced on September the 15<sup>th</sup> it was decided that the next Town Council meeting would be **21st September.**

Signed .....Cllr Andy Smith – Mayor

Date .....

## APPENDIX "A"

### Accounts due: For July 2017 meeting

Process	Payee	Reason	Amount £	VAT £	Total £
102010	Marie Curie	Donation for Daffodil Pin Badges	50	0	50
101946	Vaughtons	Town Council Officers Medal & Engraved	96.23	19.25	115.48
101947	Denbighshire County Council	CCTV Partnership	3500	0	3500
101948	Menter Iaith	Grant - Section 137	500	0	500
101949	Ysgol y Castell	Grant - Section 137	750	0	750
101950	Good Signs	Blodeuo Flyers	155	13	168
101951	Good Signs	Diamond Jubilee Plaque for Admirals	54	10.8	64.8
101952	Vaughtons	Small Medal Cases	54.12	10.82	64.94
101953	R M Roberts	Prepare & paint street furniture	500	0	500
101954	Bright Bins	Pressure Wash Play Area (Vicarage Lane)	400	80	480
101955	Bright Bins	Cleaning Bus Shelters	330	66	396
101956	Hurst's Plants	Provision of Plants	52.65	10.53	63.18
101957	G Rowlands	Reimbursement for purchase of wicker	45	0	45
101958	Vaughtons	Medal for late Cllr Gwilym Williams	96.23	19.25	115.48
101959	HMRC	Tax & NI	105.62	0	105.62
101960	Compacc Accountancy	Internal Audit 2017	145	0	145
101961	2103 Prestatyn RAF Cadets	Grant - Section 137	375	0	375
101962	S M Jones	Expenses	339.88	15.47	355.35
SO	S M Jones	Town Clerk Salary	990	0	990
DD	Vodafone	Monthly phone bill	18.33	3.66	21.99
DD	Scottish Power	Monthly DD - Invoiced quarterly	32.3	0	32.3
		<b>TOTAL</b>	<b>8539.36</b>	<b>248.78</b>	<b>8838.14</b>