

Cyngor Tref **RHUDDLAN** *Town Council*



Minutes of the meeting of Rhuddlan Town Council held at Community Centre, Parliament Street, Rhuddlan on Thursday 8th December 2016 at 7.00pm.

Present: Councillors Sara King, Mayor (in the Chair), Reg Davies, Andy Smith, Arwel Roberts, Ann Davies, Jackie Burnham, Mike Kermode, Syd Gaskin, Gareth Rowlands, Sian Mai Jones (Town Clerk)

Three members of the public were present

- 115 APOLOGIES:** Councillor Gwilym Williams.
- 116 DECLARATION OF INTERESTS:** Cllrs Arwel Roberts & Gareth Rowlands with regards to Clos David Owen.
- 117 URGENT MATTERS:**
Car parking problems at Community Centre.
Bro Berllan and Clos y Berllan - pavements in disrepair.
Offensive remarks on Facebook.
Rhuddlan Surgery.
- 118 POLICE MATTERS**
Police incidents 7th November 2016 to 7th December 2016
- | | |
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| 14/11/16 | Burglary other than Dwelling Dyserth Road - padlock forced on shed and 2 bikes taken from within. All lines of enquiry completed, no suspects identified |
| 15/11/16 | Assault Sun Valley Caravan Park – Altercation between two parties. Suspect identified, investigation ongoing |
| 16/11/16 | Anti-Social Behaviour Hendre Close. Dispute between two parties, advice given to offending party as per victim’s wishes |
| 23/11/16 | Assault Pengwern College. Suspect identified, enquiries ongoing to identify most appropriate outcome |
| 25/11/16 | Burglary Dwelling Princes Park. Rear door forced open and entry gained. Enquiries ongoing to identify offender |
| 26/11/16 | Theft from vehicle Rhuddlan Golf Club Car Park. Items left on display and window smashed to gain entry. Enquiries ongoing |
| 04/12/16 | Assault New Inn Public House. Suspect arrested, enquiries ongoing |
| 06/12/16 | Theft from vehicle. Aerial stolen from roof of vehicle. All lines of enquiry completed but no suspects identified at this time |

Town Clerk to place the non-urgent police phone number 101 on the Council noticeboard.

119 MINUTES OF 10th NOVEMBER:

Minutes were approved subject to minor amendments:

Minute 110 – Cllr Mike Kermode abstained (not declare an interest)

Minute 112 – the discussion was mainly about barriers at Admirals Playing fields and not Vicarage Lane.

Minute 113 – delete final sentence

Minute 100 – should be 114

120 MATTERS ARISING:

Traffic Lights Problem - concerns that bridge gets gridlocked because of volume of traffic, particularly at 8.10 am. Cllr Ann Davies to go back to Denbighshire County Council to request a site meeting. Cllrs Sara King and Cllrs Arwel Roberts to be involved.

Police Matters – questions asked about the break in at Spar on the 9/11/2016 that was included under police matters on 10th of November Town Council meeting. Cllr Gareth Rowlands is attending a CCTV meeting on Monday with Local Authorities. He will ask at this meeting if there is any progress.

Rhuddlan Castle lights – discussed under item 112

Town Council Website – discussed under Item 117

Notice Board – discussed under item 112

121 CORRESPONDENCE

(i) FROM THE MAYOR - pre-circulated:

12 November - I held my Mayors charity Ball

13 November - Remembrance Sunday

17th November - Fish and chip supper/quiz at Llandudno Junction.

19th November - Church Xmas Fayre.

26th November - Bingo Charity Xmas Fayre.

26th November - Church Xmas tree competition.

5th December - Turn on of big tree & Xmas lights.

6th December - Cllr Anne Davies Xmas concert at St Mary's Church

7th December - Xmas Bingo at community centre.

(ii) FROM THE TOWN CLERK - pre-circulated:

Noticeboard update - Contractors will be on site to reduce height of noticeboard 19th December. Town Clerks to make enquiries about replacing the Perspex on Town Council notice board.

Mayoral Chain Repairs - Resolved to go-ahead with all recommended repairs.

Castle Lights Update - Contractor on site 12th December to repair faulty electrics.

Carol Singing Around the Tree - 21st Dec @ 6.30 p.m.

Plaque commemorating opening of the Notice Board – Resolved to go ahead and order.

Clos David Owen Potholes Quote - K&M Construction have quoted £764 + VAT. There is an on-site meeting with Lawson's Civil Engineering Ltd. on the 12th December. It was clarified that Rhuddlan Town Council are the landowners of the road with the potholes.

Admirals Playing Field (dangerous tree) – Resolved to carry out felling of tree and replace with Mountain Ash. Cost £200 + VAT

Aldi – in the process of building a 30 space car park. The Main store will take 50 weeks (i.e. proposed completion date is November 2017). Aldi happy to work in partnership with Town Council. It was resolved to invite a representative to a future meeting to discuss traffic light problems.

iBeacon – it was resolved to invite officers to a future meeting for more information

Quarterly Inspection of Playfields - the reports have highlighted minor issues. It was resolved to make enquiries as to the costs of carrying out repairs.

Evening for Mayors & Town Clerks by Denbighshire County Council – Town Clerk provided feedback on the main topics that were covered – Elections 2017, Emergency Planning, New Corporate Plan for Denbighshire County Council and Succession planning.

Gwledd Rhuddlan Fest – a letter has been received from the Fest Group to thank the Town Council for its financial support for the 2017 event.

Masquerade Ball – a letter of thanks received from the Mayor of Prestatyn to thank Rhuddlan Town Mayor for a very successful evening.

(iv) Youth Services – an e-mail received from the Community Youth Worker asking the Town Council if she and her two colleagues can attend a future meeting. It was resolved to agree to the request but that the Youth Services need to formulate a plan of ideas to be considered by the Council. There is an events budget that the Youth Services can benefit from.

(v) Dog Fouling – an e-mail received from member of public complaining about dog fouling on Princes Road and Hylas Road. Discussions took place of a local authority who have adopted a stencilling system (Pick it up!). It was resolved that Cllr Arwel Rowlands to follow this up with Denbighshire County Council with a view to meet on site. The Mayor requested that she be involved with this.

(vi) One voice Wales. A letter has been received from One Voice Wales confirming membership 2016 – 2017. Also, a request for nominated councillors to represent the Town Council at quarterly Area Committee meetings. It was resolved to nominate Cllr Mike Kermode

(v) Rhuddlan Environmental Group – an e-mail received from Jon Chapman, Denbighshire County Council with regards to a request from Rhuddlan Environmental Group who want to carry out work to improve the area by planting hawthorn whips on the east side of Rhyl Road between Plas Lorna and Pentre Lane. It was felt by Councillors that this is a decision for the County Council and not the Town Council.

122COUNTY COUNCIL MEMBER'S REPORTS:

Pre-circulated report from Cllr Ann Davies:

Denbighshire – Chairman's Christmas Carol Service

"St Mary's Church was full to capacity for the Denbighshire County Council Carol service on Tuesday evening. We were treated to the beautiful voices of the Denbighshire Youth Choir conducted by Eleri Watkins, soloist Ynyr Rogers and Tesni Jones and harpist Angharad Huw.

The Denbighshire youth brass band certainly raised the roof. They were a real credit to conductor Jon Powell. Thank you to everyone who attended and for your kind donations to St Kentigern hospice and Ty Gobaith, total raised was £650."

Rhuddlan Library

"Work is progressing well at the library and it is anticipated that it will be open to the public early January. The official opening event will be on the 7th February at 10:30 am. Invitations will be sent out later this month."

Rhuddlan Surgery

"I continue to receive concerns/ complaints from residents regarding the surgery. I have requested an urgent meeting with the health board."

Concern expressed over changing the name of Rhuddlan Surgery. Cllr Ann Davies will discuss this with her forthcoming meeting with the Health Board.

School Visits

"This week I shall be welcoming children from Ysgol y Castell to County Hall, Ruthin. I will briefly explain to them about the Council and the role of the chairman. Children are given the opportunity to ask questions, after which they will carry out a mock vote. The chairman of the school council is asked to come and sit in the chairman's seat and try on the chain of office.

They are then taken on a brief tour of County Hall."

Bro Berllan

"Due to the excess surface water at Bro Berllan I requested a site meeting with a representative from Welsh Water. At the meeting this morning the officer explained the progress to date. CCTV survey for a large area has been undertaken. Identified a blockage and near collapsed drains in Eton Park."

Welsh Water will supply sandbags to Bro Berllan.

Action

"Work in Eton Park will commence ASAP to repair/ replace drains. In future sand bags could be delivered to the properties if and when Welsh Water receive a yellow warning. Welsh Water are now aware that this is a red alert area."

Pre-circulated report from Cllr Arwel Rowlands

Bro Berllan.

"The fact that flooding has occurred again in Bro Berllan is very annoying. I commiserate with the residents, Cllr Ann and I reported the flooding to Welsh Water and the County Council. Of course they were clearing the problem as soon as they could. This is an ongoing occurrence and Cllr Ann and I have requested that both WW and the County solve the problem forthwith. I know they met on site on the 6th of this month."

River Ffyddion.

"You may have been aware that the river Ffyddion by Pentre Lane has been cleared of trees and debris, this work has been carried out by Natural Resources Wales. The Willow trees will grow back strongly."

Fire Louts.

"It has been brought to my notice that three well dressed youths have been trying to start fires, bales of hay and straw being their target. Please be vigilant and report any occurrences to the Police."

Illegal Road Markings - Princes Road Rhuddlan.

"One of the highway officers attended the site on the morning the 6th of December. He placed some cones on the illegal markings trying to prevent anyone trying to park on them. Hopefully during the day the contractor could have a chance to remove them. Glad to report yes they have been removed".

Flood Wardens.

"My notes after the meeting on the 28th of November should now have been sent to you. Mr Gwyn Moseley the NRW officer has sent me a new draft of the Community Flood Plan and also addresses of people who have not registered."

There is still a need to recruit two flood wardens.

Tan yr Eglwys.

"Yesterday (6th of December) I asked one of the main housing officers when this area would be developed after so many years of making plans his answer "by March 2017" . Hope the promise will be kept."

Menter Iaith meeting - 1st of December.

"Fifteen people present in the meeting organised by the Denbighshire Welsh Language Initiative. These are the points we have to work on to enhance the learning of Welsh and its use. a) There is a need for opportunities to learn Welsh in the town and to broadcast their availability. b) Organise informal opportunities for learners to meet and practice. c) Create a sign to show that people are welcomed to use the language within town businesses.ch) Organise quizzes, lectures and discussions, light entertainment bilingually within the town. d) Create a digital circular informing people of such activities mentioned. Diolch to Cllr Smith for attending and Mr Meirion

Hughes to be our chairperson and Ms Ruth Williams the main organiser of Menter Iaith for her diligence.”

Rhuddlan Library.

“County officers are very pleased with the support they have had from the Community Centre Committee whilst the library is in the centre. The modernising of the library is progressing well. I believe the official opening of the library or hub after the modernising procedures is February the 8th.”

Coleg Pengwern.

“My wife and I were invited to sing within a choir in the college annual Christmas party on the 6th of December. This has always been one of the highlights of our time since I have been a town councillor. I have invited the college to bring a stall to Gwledd Rhuddlan on the 27th of May 2017.”

Drones.

“A motion I presented to the County's full Council on the 6th of December to ban unlicensed drones was discussed thoroughly and the County's legal department is going to prepare a paper that will be scrutinised thoroughly by councillors and officers during the coming months. The use of unlicensed drones is a growing problem and there is a need for training and advice to be given to people who wish to purchase such machines. They are not toys.”

123 BUDGET /FINANCE ISSUES

(a)Accounts due: December 2016

In the Internal Audit report for 2015/2016 it was noted that salaries were not in the minutes. Councillors should be notified in the meeting of the amount and the Clerk would minute this notification but not the amount. Items were not presented to Council for approval such as electricity, web design etc.

Town Clerks salary slip was available at the meeting for inspection.

Cheque No SO/DD			
101864	Royal British Legion	Purchase of wreath & donation to Royal Welch Fusiliers	41.5
101865	Yew Tree Restaurant	Xmas Dinner - Dec 13th Mayor & Consort attending	35.9
101866	One Voice Wales	Annual membership	254.5
101867	Ensign Flags	Strap & bucket for standard	58.8
101868	Society of Council Clerks	Annual membership	48
101869	S M Jones	Reimbursement for stamps & paper	21.78
101869	S M Jones	Re-adjustment of salary	26.61
101869	S M Jones	Travelling 3 x Rhuddlan 1 x Denbigh 157 miles x 45p	70.65
SO	Redstone Creative	Website maintenance	125
DD	Vodafone	Monthly mobile phone bill	21.99
SO	S M Jones	Monthly salary	800
DD	Scottish Power	Electric bill	210.19
			1714.92

(b) Budget and Precept 2017 – 2018

The budget will be set in January and that if any Councillor has any proposal that they want considered to forward a summary including estimated costings to the Town Clerk.

At the Town Council meeting on January 12th, the council will consider any proposals and decide which should be included for consideration at the next meeting.

At the Special budget meeting (January 19th or 26th), councillors will consider the full budget proposal

(c) Appointment of Internal Auditors for 2016-2017 accounts

It was decided to use Compacc Complete Accountancy Service Ltd. in Mold.

124 PLANNING:

Cllrs Mike Kermode, Arwel Roberts and Ann Davies abstained.

(a) Application 44/2016/1009

Erection of extension to rear dwelling – 11 Links Avenue, Rhuddlan. No objection

(b) Application 44/2016/1159

Application received late and was not included on agenda.

Erection of single storey sun lounge extension to front of dwelling – The Chateau Hylas Lane, Rhuddlan. No objection

125 URGENT MATTERS

Car park problems at Community centre – the Mayor had received a verbal complaint from a local resident about not being able to park at the community centre although he has right of way to park. It was resolved that the Mayor inform the person to refer the matter to the Trustees of the Community Centre.

Pavement in Bro Berllan & Clos Berllan - concern over the state of the pavements and who exactly is responsible for maintaining them. Cllr Ann Davies has taken up the matter with Jon Chapman, Denbighshire County Council who is now dealing with it.

Offensive Remarks on Facebook – concern over an offensive remark about the Town Council on Face book. Rhuddlan Town Council need to have a plan on how to deal with such remarks. This to be looked at as part on developing the new website in the New Year along with protocols that need to be put in place.

Rhuddlan Surgery – problems with (i) people not being able to get appointments (ii) Doctors not available (iii) the prescription process is taking a long time. Some people are resorting to travelling to Prestatyn to get medication. Cllr Ann Davies will discuss this matter in a forthcoming meeting with the Health Board.

Town Clerk to write to MP's to highlight concerns.

126 COMMUNITY MATTERS

Change of speed limit around Sainsburys – people are not aware of the 30/40mph speed limit and are being booked for speeding. There has been no notification to the public. A sign should be placed warning motorists of the change of speed. Cllr Arwel Rowlands to take the matter up with Denbighshire County Council.

Advertising signs on the main road – there is inconsistency with regards to signs on the main roads. Some signs are taken down by Denbighshire County Council while others remain in place. Clarification is needed as to what the guidelines are.

Xmas Lights – there are some faulty time clocks on four lights on the street. Denbighshire County Council to be given the go ahead to repair the lights. There was a question over the colour of the lights which differed from last year. Town Clerk to make enquiries with Denbighshire County Council.

Town Council to consider extending the Xmas lights next year to the entrance to Harveys/Morfa Lodge.

Xmas Window Competition – Cllrs Ann Davies, Arwel Roberts and Andy Smith to carry out the judging on Thursday 15th of December.

MUGA Keys

Cllr Gareth Rowlands is a key holder for the MUGA facility. As he is going away over the Xmas period, he is to arrange to meet on-site with Cllr Mike Kermode and Cllr Arwel Roberts to show how to operate lights.

Bus stops

The two bus stops on Station Road (i) near turning down Marsh Road (ii) near the entrance for the nature reserve; there is a need for lights on them and a timetable. Peter Daniels from Denbighshire County Council is aware of the issue.

127 Part 2 Business – It was agreed that the meeting should move to Part 2.

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item of business because it is likely that exempt information as defined in paragraph 1 of Part 4 of Schedule 12A of the Act would be disclosed

(i) **Rhuddlan Town Council Vacancy.** Deadline for nominations is 10th December.

(ii) **Minutes of Website Committee held on 19th of November 2016**

Minutes were agreed to be accurate.

Matters arising:

A response has been received with regards to clarifying the position regarding copyright of the website and of the photographs contained on it. Redstone Creative stated that the Town Council own the HTML website pages and the website as a

whole, but not the photographs. Archived photographs to remain part of the Town Council archive and is available on a disc.

Town Clerk to forward minutes to all Councillors.

(iii) Minutes of Personnel Committee held on 24th of November 2016

Minutes were agreed to be accurate.

Matters arising: none

Town Clerk to forward minutes to all Councillors.

128

DATE OF NEXT MEETING: Thursday, January 12th at 7pm

Signed by Mayor, Cllr Sara King

Date