



**Minutes of the meeting of Rhuddlan Town Council held at Community Centre, Parliament Street, Rhuddlan on Thursday 3rd September 2015 at 7.00pm.**

Present: Cllr A Roberts (Mayor in the Chair), Cllr W R Davies, Cllr G Rowlands, Cllr G Williams, Cllr M Kermode, Cllr S King, Cllr J Burnham, Cllr A Smith, Cllr J T Jones, Cllr A Davies, Town Clerk.

The meeting convened at 7pm after the Aelwyn Morgan Award had been presented to Lisa Brown and after the presentation of a Bible from the Gideon Society to the Mayor.

Four members of public were present.

**63 APOLOGIES:** None

**64 DECLARATION OF INTERESTS:** Cllr Kermode

**65 PRESENTION FROM DCC re Christmas Lighting – Andy Clark and Wayne Ousey**

The Council thanked the representatives of DCC for attending the meeting to give further advice on the Christmas Lighting and the renewal of the three year contract. They explained the insurance and indemnity situation together with the criteria and qualifications needed from the installation team. It was resolved that the contract should be with DCC and Festive Lighting and that the Christmas tree lights would remain as in previous years. There will be a double 'harp' emblem where possible, but with a single 'harp' all through the High Street. It was confirmed that the contract would be signed for a three year period but that the Clerk would try to negotiate a lower price if possible.

**66 POLICE MATTERS:** Verbal report read by Town clerk in the absence of Police presence.

*'Reported incidents July/ August in Rhuddlan.*

*July*

*08/07/15 Theft of pedal cycle – No suspect identified, Crime filed pending further information*

*10/07/15 – Criminal damage to window – No suspect identified, filed pending further information*

*15/07/15 – Making off without payment – Dealt with via Community Resolution and payment made*

*21/07/15 – Theft – No suspects identified, filed pending further information*

*25/07/15 – Criminal damage to window – No suspects identified, filed pending further information*

*28/07/15 – Assault – No further enquiries*

August

04/08/15 Shoplifting – Enquiries ongoing

16/08/15 Theft from vehicle – Suspects arrested

18/08/15 Anti social behaviour – Both parties given words of advice

22/08/15 Common Assault – Enquiries ongoing

It was also the Council's wish that the Clerk should express to PSCO Wilson their best wishes for a speedy recovery.

## **67 APPROVAL OF MINUTES OF MEETING 9 JULY**

Approved with minor amendments. Matters arising:

- Clerk to contact Jamie Groves for an update regarding the Library.
- CCTV. Email read out by Mayor. Agreed to support on a standalone basis for 12 months. Councillor King abstained and Councillor Kermode did not support.
- Play equipment at Vicarage Lane. Clerk to draw up Terms of Reference.
- Wales in Bloom. Welsh Committee representative to be invited to present to the Council.
- Planning issue re 6 Grove Terrace has been resolved.
- Rhuddlan Fest. Declaration of interest received from Councillor Kermode. Level of future possible involvement of the Town Council was discussed and it was decided to leave the offer in front of the Rhuddlan Fest organisation.
- Financial Awards. It was decided to look at the possibility of setting up a new fund for supporting events in Rhuddlan outside of the Welsh Government Section 137 expenditure and a paper will be prepared for discussion at the next Council Meeting.

## **68 CORRESPONDENCE**

From the Mayor:

- 5 Councillors visited the Bus Shelters in Rhuddlan together with the DCC representative Peter Thomas who suggested that perspex currently in place be replaced with glass. However 2 shelters in Dyserth Road and Princes Road are the responsibility of RTC and it was agreed that they would be treated in the same way. It was also agreed that the Town Clerk should source a Contractor to thoroughly clean the Shelters on completion of the work.

From the Town Clerk

- There were no questions raised following Councillors Kermode and Jones Report from North & Mid Wales Association of Local Councils.
- It was confirmed that the Town Clerk should inform both Football Teams who wish to use Admirals Field to work in consultation with each other.
- It was agreed that a box for the Mayor's Chain should be ordered in order to protect the Chain.
- Remembrance Sunday. Following a meeting between the Town Clerk and Councillor Smith, Lisa Taylor, the Standard Bearer, and Roy Price have agreed to attend. Councillor Rowlands will provide information from the British Legion regarding the order of the parade.
- The order for the new Community Notice Board has been placed.

- The Mayor's Civic Service will take place on 4 October at 10.30am. Councillors King and Burnham gave their apologies.
- Letters of thanks for financial assistance were received from Positive Action for Strokes, Rhuddlan Local History Society and Ysgol Y Castell PTA.
- No further update was available regarding the formation of the Business Group.
- Letter received from External Auditors requesting further clarification on Audit Report. Internal Auditors contacted and issue resolved.

## **69 COUNTY COUNCIL MEMBERS REPORT**

- Rhuddlan Bridge will be closed for 1 week from 24 October. DCC will look at funding in the future to repair it to its previous condition. Notice to the Public will be via the Town Notice Board and Web Site.
- It was agreed that any comments made by a Councillor on Facebook would be treated as a personal comment and would not reflect the views of the Council as long as it was made clear that they were responding as an individual.
- Archaeological Excavation occurring in Castle Street. Local History Group involved.
- Drop Kerbs on Dyserth Road and Princes Road. More to be built to ensure safe access for Mobility Scooters.
- Disability access to Admirals Field was questioned but as was agreed last year, there is access via Clos David Owen therefore no further action will be taken.
- Request for provision of a handrail for the Car Park in Parliament Street sent to DCC together with a further request that the corner of the Car Park should be cleaned as it is very untidy.
- Flood Wardens next Meeting 10 September by which time further houses will have been visited to increase awareness.

## **70 PLANNING**

Councillors Kermode, Roberts and A Davies abstained from the discussion.

All Planning Applications were agreed.

## **71 BUDGET AND FINANCE ISSUES**

- The Council agreed that the Town Clerk should view the Deeds and Documents for Admirals Fields held at HSBC.
- It was agreed to engage the services of SAGE for processing of the Town Clerk's salary.
- The following Invoices for payment were agreed.
  - Clerk's pay for July - £837.27, August £837.27
  - Vat not charged on payroll services - £30
  - Morrall Play Services Ltd - £234
  - Annual subscription to North and Mid Wales Association of Local Councils - £35-
  - Hire of Community Centre on 23 July - £12
  - Racecraft signs - £141.12
  - Mileage for Cllr Kermode - £40.80
  - Benefits Advice Shop £446.25

- Financial Standing Orders to be drafted for presentation at the next meeting together with a review of the current Standing Orders

## **72 URGENT MATTERS**

- Dog Fouling remains an issue. PCSOs to be further engaged.
- Footpath Signs on the top of Abbey Road. DCC to be advised.
- Damage on road by Abbey Farm may be due to subsidence. Councillor A Davies has already brought this to the attention of DCC.
- Clwyd Avenue right to light re tree issues. No longer a County Council Property, Mayor to feedback to DCC Environmental Department/Customer Services
- Issue with floodlights in Library Car park. A DCC issue, Mayor to take forward,
- Resignation of Councillor Rafferty. Town Clerk to arrange a Mayor's Medal to reflect his 16 years of service.
- Town Clerk to write a letter of thanks to the Taxi Shop owners for their service to the Community.
- Mayor to engage DCC with the provision of flowers for the roundabout.

## **73 DATE OF NEXT MEETING**

Thursday 8 October

## **74 PART 2 – CO-OPTION OF NEW COUNCILLOR**

After consideration of a number of applicants, a secret ballot was held and it was decided that the position should be offered to Ian Phillips, resident of Rhuddlan.

Meeting closed 9.45 pm

Signed.....

Mayor 8<sup>th</sup> October 2015