



**Minutes of the meeting of Rhuddlan Town Council held at Community Centre, Parliament Street, Rhuddlan on Thursday 21<sup>st</sup> May 2015 at 7.00pm.**

Present: Cllr A Roberts (Mayor in the Chair), Cllr W R Davies, Cllr G Rowlands, Cllr G Williams, Cllr M Kermode, Cllr S King, Cllr S Rafferty, Cllr A Smith, Town Clerk.

27 **APOLOGIES:** Cllr J A Davies, Cllr J Burnham

15 **DECLARATION OF INTERESTS :** None

16 **POLICE MATTERS**

PCSO Wilson was unable to attend so the Town Clerk read the report which had been sent:

7/6/15

*Library Several plants stood on. Whilst officers were at scene with Rhuddlan Community group, 2 x 10 year old youths approached and admitted to causing the damage during playing a game. The community group stated that they did not want any further action taking, therefore only their details were taken, it is believed that the youths are not connected to the other incidents reported.*

*3/6/15 Theft from Vehicle High Street Parked vehicle had number plate stolen from the rear of vehicle.*

*30/5/15 Criminal Damage High Street Plants had been ripped out of the planters, these are planted by Rhuddlan Community group.*

*28/5/15 Criminal Damage Maes Fyddion Car scratched whilst in driveway.*

*18/5/15 Criminal Damage Parc Edith Security light at rear of property has been damaged.*

It was AGREED that the Minutes of 16<sup>th</sup> April were accurate with the exception of:

- An incorrect date on Page 1
- LDS analysis was done on Denbighshire as a whole not just on Rhuddlan

Matters Arising from the Minutes of 16<sup>th</sup> April:-

- It was AGREED that Natural Resources Wales should be asked to erect a sign near the river with a contact number should anyone feel that there was a flooding threat. Mayor will raise this in the next Flood Wardens meeting on 28<sup>th</sup> June. It was also reported that Flyers were in course of being distributed through the Town requesting residents to register their contact details with NRW so that they can be alerted if there is any risk of flooding.

17 **MAYOR'S ANNOUNCEMENTS**

The Mayor advised that he had chosen to support and raise funds for Dementia and CLIC during his year of office.

## 18 CORRESPONDENCE

### (i) From the Mayor

Cllr A Davies thanked everyone who had supported the V E Day celebrations in the Town. Some Cllrs felt that the local businesses should have been requested to provide the refreshments but Cllr A Davies pointed out that she had asked them for a price but it was outside of the budget set aside. It was AGREED that this would be considered again when another event was being organised by the Town Council.

Cllr A Davies also advised that she had attended the following events:-

Denbigh Mayors Charity dinner.

Townswomen's Guild Coffee morning.

VE Service at St Mary's church.

The incoming Mayor Cllr A Roberts reported that he had attended an Air Cadets event at Prestatyn Golf Club and also an event hosted by the incoming Mayor of Rhyl.

### (ii) From the Town Clerk.

- Knights Sculpture had now been repaired and Mike Owens had been thanked for doing the repair free of charge
- Contact information for the Councillors was updated
- An E mail had been received from Gareth Smith expressing an interest in the Town Council. #it was AGREED that the Clerk should respond
- DCC have organised a training day for the Chair and Vice Chair. The Chair will attend but the Vice Chair is unavailable on that day
- Quarterly inspection of play areas report received. All issues are minor and it was AGREED that the Town Clerk should commission the work to be undertaken.
- The town sign on entry to Rhuddlan from Dyserth appears damaged. DCC request £100 for a feasibility study. It was agreed that Cllr Rowlands would take a photo of the sign and report back to Council
- Letter received from Ann Jones AM regarding lack of support from the historic sites in Rhuddlan to the scheme. It was AGREED that the Town Clerk should write to CADW, Custodian of Rhuddlan Castle and Lord Langford.
- The Clerk has enrolled to the online training course provided by SLCC
- Business Group inaugural meeting took place on 23 April. Three local business attended. Whilst the turnout was disappointing it was regarded as a successful event.
- It was confirmed that applications for Financial assistance by local groups had been received and this will be tabled for discussion at June's Agenda
- Quote for Christmas Lights had been received from Festive Lighting but the quote from Blachere was still awaited
- Location of Information Boards provided by DCC were confirmed as Parliament St, Morfa, and opposite the King's Head by the public toilets and bus stop. The old sign for the latter location will be stored and a decision will be made in the future as to its new location.

## **19 COUNTY COUNCIL MEMBERS REPORT**

Verbal report by Cllr A Davies

*It was advised that there were changes for the referral system for Social Services help which had proved rather frustrating. As an additional matter it was RESOLVED that the Town Clerk should liaise with the Mayor and write a letter to express the Council's strong objection to the proposed closing of the gardens in Bodfari.*

*The Barriers to reduce the speed of cyclists through the Nature Park have been revised which does not appear to be satisfactory. Cllr A Davies will look into this further.*

*Clos David Owen – plans being redrawn as they were incorrect. This will be brought back to Council when received.*

Verbal report by the Mayor

*CCTV – Consultations are ongoing - More financial information is required but it does not affect this financial year. The Mayor will continue to update the Council. It appears that future maintenance after this year will be the responsibility of RTC. The Council will need to consider the cost v benefit of the cameras.*

## **20 PLANNING**

The Mayor, Cllr A Davies and Cllr Rafferty abstained from discussions on all these items

There were no objections to the following planning applications:

- i) 44/2015/0458 – Installation of roller shutters to the front elevation of Central Garage, Rhyl Road, Rhuddlan
- ii) 44/2015/0364 –Relocation of brick pillar and installation of wooden gates at 6 Grove Terrace, Princes Road, Rhuddlan

## **21 NOTICEBOARD**

It was AGREED that the new Notice board should be placed to the left of the existing board and that the order should now be placed. The Board will have a header of Bwrdd Gwybodaeth Cymunedol / Community Information Board and the footer will read Darparwyd gan Gyngor Tref Rhuddlan Gorffennaf 2015/Provided by Rhuddlan Town Council July 2015. It was AGREED that the insert should be a magnetic board and that the existing insert board should also be changed to match.

The Mayor advised that there had been issues with youths climbing on top of the yellow salt bin and accessing a resident's garden. A site meeting had already taken place with Jon Chapman from DCC. It was agreed that DCC should be requested to relocate the bin to the otherside of the pavement by the railings. The Mayor will liaise with Jon Chapman.

## **22 BUS SHELTERS**

It was AGREED that the Town Clerk should contact DCC and arrange a site visit with a representative, Cllr King, the Mayor and Cllr Rowlands.

### **23 WEB SITE UPDATE**

It was acknowledged that the Council need to take more of an active role in the management of the website. It was AGREED that more written information needs to be published and the photos of individual Councillors taken need to be supported by some text (at the discretion of the Cllrs). It was AGREED that the Town Clerk should liaise more with Redstone Creative regarding the content of the Website.

### **24 BUDGET/FINANCIAL ISSUES**

#### **i) ACCOUNTS**

The Town Clerk reported that the following invoices were due:

#### **Town Clerk expenses:**

V E Day and AGM flowers £391.42

Mileage £43.20

Reimbursement of telephone calls £ 11.96

#### **Other expenses:-**

Renewal of domain name £40 + VAT

Mac 3 – webhosting £162

DCC - £35 – Training for Chair

SLCC - £99 + VAT Training for Clerk

Blachere Illumination - £147.60 Carriage return of ended hire for lights

RT Comm Assoc - £12 – Hire of room 16 April

Town Clerk Salary April - £837.27

Moral Play Services £234

Scottish Power DD to increase from £36 to £56 Last bill shows Est Reading 22765 – Actual 23790

The Council all agreed that they were due and should be paid.

### **25 URGENT ITEMS – in line with Standing Orders**

It was AGREED that the guidance for URGENT ITEMS would be reviewed at the meeting on 25<sup>th</sup> June.

However, certain items were brought forward:-

Rollers and tractors are going over the bridge and in particular causing residents in Princes Road to be concerned about the foundations of their houses as they pass through. It was AGREED that the Mayor would take this issue forward. Cllr A Davies declared an interest.

It was brought to the Council's attention that there is a lack of signage on the footpath to St Asaph from Rhuddlan Island Farm. Cllrs A Davies and the Mayor will take this forward with DCC.

The sign for Admirals Gate has still not been addressed. It was AGREED that the Town Clerk should follow this matter up.

Grass cutting in the Cemetery leaves grass residue on the headstones and complaints have been received. It was AGREED that the Mayor and Cllr A Davies would consult Joy Henderson over this issue.

It had been noticed that the self service checkouts in some supermarkets were not bi-lingual. It was AGREED that the Town Clerk should write on behalf of the Council to the Welsh Commissioner to seek guidance on the policy in Wales.

It was reported that the roundabout near the Golf Club had flooded again due to recent rain. It was AGREED that the Mayor and Cllr A Davies will liaise with DCC.

It was noted that the Mayor and two other Councillors were involved in Gwledd Rhuddlan on 23 May and the Council wished them the best of success.

The Mayor thanked Cllr R Davies for his hard work in restoring the Arch on Church St. Although not yet completed, his work has made a great improvement.

## **26 DATES OF NEXT MEETINGS**

Monthly Council meeting 11 June 2015 7.00pm start but 6.45pm for review of planning applications

Business Group meeting 18 June 6.30pm

Additional meeting to agree Audit, review Standing orders and Financial Standing orders 7pm.

Meeting closed 21.05pm

Signed.....

Mayor 11<sup>th</sup> June 2015